



**SCHOOL DISTRICT NO. 46
(SUNSHINE COAST)
REGULAR MEETING AGENDA**

May 10, 2011 at 7:00 p.m.
School Board Office, Gibsons, B.C.

1. Call to Order
2. Presentations (10 minutes in total)
 - (a) Special Olympics Sunshine Coast – M. Brooks and P. Stuart
3. Public Question Period (10 minutes in total)
4. Adoption of the Agenda
5. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings
 - Pg.3 (a) Regular Meeting – April 12, 2011 (attachment)
 - Pg.9 (b) Record of Closed Meeting – April 12, 2011 (attachment)
6. Reports
 - Pg.11 (a) Executive Report (attachments)
 - Pg. 19-27 (i) 2011/12 Annual Budget Bylaw – *motion* (attachment)
 - Pg.28 (ii) 2011/12 Annual Facilities Grant Bylaw - *motion* (attachment)
 - Pg.29 (b) Chair’s Report (attachment)
 - Pg.30 (i) BCSTA AGM
 - (c) Board/Committee Reports
 - Pg.42 (i) Education Committee notes – April 28, 2011 (attachment)
 - Pg.49 (ii) Finance, Facilities and Transportation Meeting notes – April 20, 2011 (attachments)
 - Pg.51 (iii) Policy Committee Meeting notes – April 12, 2011 (attachment)
 - Pg.52 (iv) Sunshine Coast Policing Committee report – May 2, 2011 (attachment)
7. Correspondence
 - Pg.55 (a) Minister G. Abbott – letter attachment
8. New Business
 - (a) Regulations for Approval - *motions* (attachments)
 - Pg.56 (i) Regulation 3720 – School Vans
 - Pg.58 (ii) Regulation 3550 – Rental of School Facilities
 - Pg.66 (iii) Regulation 1590 – Head Lice
9. Questions and Enquiries from the Public Relating to the Board Meeting
10. Next Meeting

The next public board meeting will be held on June 14, 2011
11. Adjournment

**COMMITTEE MEETINGS
2010-2011
SCHOOL BOARD OFFICE – GIBSONS, B.C.**

MONTH	POLICY COMMITTEE 4:00 – 5:30 Time may vary	EDUCATION COMMITTEE 1:00 – 2:30	FINANCE AND FACILITIES 1:00 – 2:30
MAY	10	26	18
JUNE	14	30	15

***Dependent on Closed Meeting time.

Agendas for Upcoming Meetings:

Education Committee

- Technology Inventory
- School Growth Plans

Finance, Facilities and Transportation Committee

- Surplus Property Update
- Bussing Costs

Policy Committee

- Regulations
- Property Disposal Policy
- Policy Manual review



**MINUTES OF THE REGULAR MEETING OF THE
SUNSHINE COAST BOARD OF EDUCATION
(SCHOOL DISTRICT NO. 46)**

Held on Tuesday, April 12, 2011

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: S. White, Chair; L. Pratt, Vice-Chair; F. Heppell;
J. Scott; G. Russell; D. Mewhort

STAFF: D. Palmer, Superintendent of Schools
C. McPhedran, Administrative Assistant

REGRETS: T. Hierck, Assistant Superintendent of Schools
D. Ready, Secretary-Treasurer
Trustee K. Sinnott

#80 **Call to Order**

The meeting was called to order at 7:00 p.m.

Chair White opened the meeting by acknowledging that the meeting was taking place on the traditional territories of the Sechelt Nation.

#81 **Presentation** – (10 minutes in total)

B. Boyd and B. Hetherington – Gibsons Recycling
“There is No ‘Plan B’ – Moving From Wasting to Zero Waste in our Schools”

Chair White welcomed B. Boyd and B. Hetherington as the presenters for the meeting.

Mr. Boyd spoke about recycling on the Sunshine Coast and provided a slide presentation giving examples of how the School District could become more involved.

Trustees asked several questions.

Chair White welcomed Patrick Bocking and introduced our incoming Superintendent to the audience. Also in attendance was S. MacKenzie, DPAC; C. Smith and R. Emerson, M. Baba, CUPE; J. Garrels, SCTA; K. Mahlman, Principals Association; I. Abbott, CKAY, C. Wood, Coast Reporter and Erin Brooks.

#82 **Public Question Period** – (10 minutes in total)

The Board received and responded to questions from the public.

#83 **Adoption of the Agenda**

MOTION: Russell/Scott

“THAT the agenda of the April 12, 2011 be adopted as circulated.”

Carried.

#84 **Approval of Minutes of Prior Meetings**

MOTION: Russell/Mewhort

“THAT the minutes of the Regular Meeting of March 8, 2011 and the Record of the Closed Meeting of March 8, 2011 be adopted as circulated.

Carried.

#85 **Reports**

(a) Executive Report:

In addition to the information items included in the report, the following topics were reviewed with trustees:

ACTION ITEMS

1. School Calendar 2011-12

MOTION: Russell/Mewhort

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the 2011-12 School Calendar as presented.”

Carried.

Trustee Russell commented on the progress of the Full Day Kindergarten Portable at Cedar Grove Elementary School.

(b) Chair’s Report:

1. Trustee Variance

Chair’s report as submitted. Chair White provided information for the Special Olympic Event ‘Gala of Stars’ taking place on May 28, 2011.

Chair White reported on the Trustee Variation process and of the correspondence sent to the Board after the Public Input meeting.

Several trustees commented on the input from the public meeting and correspondence.

Trustees each gave their preference and discussion followed.

MOTION: Pratt/Scott

“THAT the Board of Education of School District No. 46 (Sunshine Coast) write a letter to the Minister of Education to request that:

- a. the number of trustees in School District No. 46 (Sunshine Coast) be reduced from seven to five and
- b. change the electoral areas to one area at-large.”

Discussion followed.

Opposed: Mewhort, Russell, Heppell
Defeated.

MOTION: Russell/Heppell

“THAT the Board of Education of School District No. 46 (Sunshine Coast) write a letter to the Minister of Education requesting that the electoral areas be changed as follows:

West Howe Sound, Gibsons, Elphinstone and Roberts Creek having 3 trustees, Sechelt and the SIGD having 3 trustees and Halfmoon Bay, Pender Harbour/ Egmont having 1 trustee.”

Trustee Russell explained his rationale.

Discussion followed.

Opposed: Pratt, Scott
Carried.

(c) Board/Committee Reports:

1. Education Committee Notes – March 31, 2011

As presented with a correction to the date of the next Education Committee Meeting. The next meeting will be at the School Board Office on **April 28, 2011**.

MOTION: Scott/Mewhort

“THAT the Board of Education of School District No. 46 (Sunshine Coast) direct staff, working with the Education Committee, to organize a forum, prior to the end of 2010-11 school year, with the goal of generating discussion regarding expanding educational opportunities.”

Discussion

MOTION: Pratt/Mewhort

Amend the motion to read:

“THAT the Board of Education of School District No. 46 (Sunshine Coast) direct staff, working with the Education Committee, to organize a forum, **by the end of 2011**, with the goal of generating discussion regarding expanding educational opportunities.”

Discussion.

Carried

Chair White spoke to the original motion of May 2010 regarding the support of smaller schools and asked for clarification.

“That the Board renew our support for our smallest schools and **explore the possibility** of a redistribution of district programs and funding.”

Trustees each gave their interpretation of the motion.

2. Policy Committee Meeting Notes – March 8, 2011

Report as submitted. Trustee Pratt announced that a new Trustee Handbook would be presented at the May board meeting.

MOTION: Russell/Pratt

“THAT the reports be received.”

Carried.

#86 **Correspondence**

- (a) Minister Shirley Bond – Gibsons Way and North/School Road Intersection
- (b) Minister George Abbott, 2011/12 Annual Facility Grant Funding
- (c) Mayor Janyk, Town of Gibsons – Intergovernmental Meeting
- (d) Chair Nohr, SCRD – Invitation to attend “One Coast, One Climate: Events
Event planned for April 13 tomorrow is postponed for the fall.

MOTION: Mewhort/Pratt

“THAT all correspondence be received.

Carried.

#87 **New Business**

(a) **Regulation 2200 - Assessment, Evaluation and Reporting of Student Results**

Superintendent Palmer explained that the regulation was included in the March Agenda package but the motion to approve was inadvertently missed.

MOTION: Pratt/Russell

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve Regulation 2200 – Assessment, Evaluation and Reporting of Student Results.”

Carried.

#88 **Questions and Inquiries From the Public Relating to the Board Meeting**

The Board received and responded to questions from the public.

#89 **Next Meeting**

The next Regular Board Meeting will be held at the School Board Office on May 10, 2011.

#90 **Adjournment**

MOTION: Heppell/Russell

There being no further business, the meeting was adjourned at 8:45 p.m.

Draft

Chair

Secretary-Treasurer



**SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
BOARD OF EDUCATION**

**RECORD OF CLOSED MEETING
Held on April 12, 2011
At the School Board Office**

PRESENT: TRUSTEES: S. White, Chair; L. Pratt, Vice Chair; F. Heppell;
J. Scott; D. Mewhort; G. Russell

STAFF: D. Palmer, Superintendent of Schools
C. McPhedran, Administrative Assistant

REGRETS: T. Hierck, Assistant Superintendent of Schools
D. Ready, Secretary-Treasurer
K. Sinnott, Trustee

Call to Order

The meeting was called to order at 4:00 p.m.

- **Motion to Exclude**
- **Adoption of Agenda**
- **Approval of Minutes of Prior Meetings**
- **Information / Action Items**
 - Personnel
 - i) Superintendent Update
 - ii) Special Ed Audit Results
 - iii) Personnel Item
 - iv) Post and Fill
 - v) Manager of Facilities Update
 - vi) Superintendent's Report
 - vii) Principal Meeting Notes – March 9 and 16, 2011
 - Property
 - i) Madeira Park Update
 - ii) Lease
 - iii) Community Gardens
 - iv) Busing
 - v) Finance, Facilities and Transportation notes – March 16, 2011
 - Legal
 - i) CommunityLINK Funding
 - ii) Madeira Park Vandalism Update

- Public Interest
 - i) Frances Fleming Award
 - ii) Family Groupings
 - iii) Budget Schedule
 - iv) Branch Meeting

- Items for Disclosure
 - i) Gibsons Elementary School Procurement
 - ii) Community Garden
 - iii) CommunityLINK Funding

Adjournment

The meeting was adjourned at 6:15 p.m.

Chairperson

Secretary-Treasurer



**EXECUTIVE REPORT
REGULAR MEETING
May 10, 2011**

Information Items

- Pg.13 **1. Cheques Issued**
 • Attached is a listing of the larger cheques issued during the month of April 2011. *(attachment)*
- Pg.14 **2. Expenditures by Object as at April 30, 2011** *(attachment)*
- 3. Bill 33**
- Pg.15-17 **4. Superintendent/Assistant Superintendent's Reports** *(attachments)*
- Pg.18 **5. Student Successes** *(attachment)*

Action Items

- Pg.19 **1. Annual Budget Bylaw – 2011/12** *(attachment)*
 The following motions are requested:

“THAT the School District No. 46 (Sunshine Coast) Annual Budget Bylaw for the fiscal year 2011/12 in the amount of \$35,615,013.00 be read for a first time.”

“THAT the School District No. 46 (Sunshine Coast) Annual Budget Bylaw for the fiscal year 2011/12 in the amount of \$35,615,013.00 be read for a second time.”

“THAT the Board unanimously agrees to move to the third reading of the School District No. 46 (Sunshine Coast) Annual Budget Bylaw for the fiscal year 2011/12 in the amount of \$35,615,013.00.”

“THAT the School District No. 46 (Sunshine Coast) Annual Budget Bylaw for the fiscal year 2010/12 in the amount of \$35,615,013.00 be read for a third time, passed and adopted the 10th day of May, 2011.”

- Pg.28 **2. Capital Bylaw – 2011/12 Annual Facilities Grant (AFG)**
 The following motions are requested: *(attachment)*

“THAT the School District No. 46 (Sunshine Coast) Capital Project Bylaw No. 126303 in the amount of \$588,329 be read for a first time.”

“THAT the School District No. 46 (Sunshine Coast) Capital Project Bylaw No. 126303 in the amount of \$588,329 be read for a second time.”

“THAT the Board unanimously agrees to move to the third reading of the School District No. 46 (Sunshine Coast) Capital Project Bylaw No. 126303 in the amount of \$588,329.”

“THAT the School District No. 46 (Sunshine Coast) Capital Project Bylaw No. 126303 in the amount of \$588,329 be read for a third time, passed and adopted the 10th day of May, 2011.”

DATE 03-May-2011 10:33 AM

SUMMARY - ISSUED CHEQUE REPORT - CHEQUE LIMIT : 10,000.00
 START DATE: 01-Apr-2011 TO END DATE: 30-Apr-2011

PAGE 1

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT

ON-LINE CHEQUES : ISSUED BETWEEN 01-Apr-2011 AND 30-Apr-2011						
00LCET1421	0001	*****	31043	ANNUAL CARD FEE	05-Apr-11	25,190.86
00LCET1424	0001	*****	13430	CANADA SAVINGS BOND	13-Apr-11	17,005.00
00LCET1426	0001	*****	30209	TEACHERS' PENSION PLAN	13-Apr-11	396,916.44
00LCET1428	0001	*****	28093	RECEIVER GENERAL FOR CANADA	13-Apr-11	334,384.28
00LCET1430	0001	*****	28094	RECEIVER GENERAL FOR CANADA	13-Apr-11	75,516.05
00LCET1431	0001	*****	23290	MUNICIPAL PENSION PLAN	13-Apr-11	38,244.23
00LCET1432	0001	*****	33038	WORKERS' COMPENSATION BOARD	13-Apr-11	50,755.77
00LCET1435	0001	*****	23290	MUNICIPAL PENSION PLAN	28-Apr-11	39,406.43
00LCET1436	0001	*****	28094	RECEIVER GENERAL FOR CANADA	28-Apr-11	73,751.20
00LCET1441	0001	*****	28093	RECEIVER GENERAL FOR CANADA	28-Apr-11	150,000.00

TOTALS FOR BANK - 0001 1,201,170.26

TOTAL NUMBER OF CHEQUES 10

TOTAL NUMBER OF CHEQUES WITH MICR 0

COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 01-Apr-2011 AND 30-Apr-2011

1570000006	0001	0000036397	12012	BC HYDRO & POWER AUTHORITY	06-Apr-11	44,729.08
1570000012	0001	0000036403	14189	DUNDEE SECURITIES CORP.	06-Apr-11	17,552.84
1570000023	0001	0000036414	23268	MINISTRY OF PROVINCIAL REVENUE	06-Apr-11	36,499.50
1570000028	0001	0000036419	26243	PEBT IN TRUST	06-Apr-11	45,568.06
1570ET0005	0001	*****	12021	BC TEACHERS FEDERATION	06-Apr-11	29,411.39
1570ET0006	0001	*****	12111	BC TEACHERS FEDERATION	06-Apr-11	21,245.24
1570ET0009	0001	*****	13003	C.U.P.E. - LOCAL 801	06-Apr-11	11,281.43
1570ET0027	0001	*****	26207	PACIFIC BLUE CROSS/MSA	06-Apr-11	41,356.36
1570ET0030	0001	*****	26026	PENDER HARBOUR TRANSPORTATION	06-Apr-11	11,028.08
1570ET0034	0001	*****	29037	SECHELT SCHOOL BUS SERVICE LTD	06-Apr-11	38,310.40
1572000038	0001	0000036479	29035	SECHELT INDIAN BAND COUNCIL	13-Apr-11	80,370.00
1572ET0038	0001	*****	29037	SECHELT SCHOOL BUS SERVICE LTD	13-Apr-11	40,000.00
1573ET0040	0001	*****	29376	SUNSHINE COAST TEACHERS ASSOCIATION	20-Apr-11	15,044.18
1573ET0048	0001	*****	34000	XEROX CANADA LTD	20-Apr-11	55,376.11
1574000012	0001	0000036568	30211	FORTIS BC-NATURAL GAS	27-Apr-11	44,872.60
1574000039	0001	0000036595	11904	UNITECH CONSTRUCTION MGT. LTD.	27-Apr-11	11,466.23
1574000042	0001	0000036598	33134	WATERMASTER PURIFICATION	27-Apr-11	21,014.00

TOTALS FOR BANK - 0001 565,125.50

TOTAL NUMBER OF CHEQUES 17

TOTAL NUMBER OF CHEQUES WITH MICR 8

GRAND TOTAL 1,766,295.76

CANCELLED TOTAL 0.00

NET GRAND TOTAL 1,766,295.76

GRAND TOTAL NUMBER OF CHEQUES 27

GRAND TOTAL NUMBER OF CHEQUES WITH MICR 8

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR

Expenditures by Object As at April 2011

Objects	2010/11 Actual	2010/11 Budget	ACTUAL	KEY
Salaries				
110 Teachers Salaries	\$11,109,742.20	\$14,026,411.00	79.21%	80%
105 Principal and Vice Principal	\$1,576,053.20	\$1,902,021.00	82.86%	83%
123 Educational Assistant Salaries	\$1,805,367.48	\$2,225,629.00	81.12%	80%
120 Support staff	\$2,859,920.64	\$3,785,983.00	75.54%	82%
130 Other Professional	\$782,631.82	\$947,555.00	82.59%	83%
140 Substitutes	\$1,333,175.03	\$2,268,420.00	58.77%	80%
Total Salaries	\$19,466,890.37	\$25,156,019.00	77.38%	
200 Employee Benefits	\$4,204,755.89	\$5,478,624.00	76.75%	82%
Total Salaries and Benefits				
310 Professional Services	\$665,088.53	\$769,336.00	86.45%	80%
330 Transportation	\$731,617.81	\$932,050.00	78.50%	80%
340 Training and Travel	\$56,735.88	\$111,250.00	51.00%	80%
360 Rentals	\$35,033.86	\$46,000.00	76.16%	80%
370 Dues and Fees	\$35,991.67	\$42,500.00	84.69%	90%
390 Insurance	\$49,983.69	\$66,000.00	75.73%	80%
510 Supplies	\$1,221,717.61	\$2,942,462.00	41.52%	80%
540 Utilities	\$559,115.51	\$735,000.00	76.07%	80%
580 Furniture and Equipment Replacement	\$131,307.64	\$263,258.00	49.88%	80%
590 Computer Equipment Replacement	\$65,712.29	\$168,150.00	39.08%	80%
Total Services and Supplies	\$3,552,304.49	\$6,076,006.00		
Total Expenditures	\$27,223,950.75	\$36,710,649.00	74.16%	
Long Term Sick Account	\$493,343.34	\$700,000.00	70.48%	80%
Short Term Sick Account	\$467,865.20	\$466,322.00	100.33%	82%
	\$961,208.54	\$1,166,322.00		

Superintendent's Report for April 2011

...since the last time we met...

- Conducted a conference call with principals regarding school budgets.
- Met with John Talbot and Ray Parfitt regarding the Sechelt Learning Centre Neighbourhood of Learning.
- Regular meeting with Board Chair.
- Attended the Board Policy Committee Meeting.
- Attended the Closed Board Meeting.
- Attended the Regular Board Meeting.
- Conducted a full day educational leadership team meeting.
- Hosted a reception for administrators and school board office staff to meet the new superintendent
- Toured all centres in the school district with the new superintendent.
- Regular meeting with SCTA President.
- Met with the new President of Capilano University.
- Attended the Working Session of the Board of Education.
- Held a Teacher Placement Meeting at Chatelech Secondary School.
- Conducted the regular monthly Elementary Principals' breakfast meeting.
- Cedar Grove Elementary School visitation.
- Attended the Finance and Facilities Committee meeting.
- Conducted an RCMP/Administrators luncheon meeting at Pebbles.
- Held a Teacher Placement meeting at Elphinstone Secondary School.
- Held a Teacher Placement meeting at Pender Harbour Secondary School.

- Conducted a scholarship and bursary conference call with secondary administrators, counsellors and school board office personnel.
- Gibsons Elementary School visitation.
- Conducted the monthly school board office staff meeting.
- Conducted the regular monthly Secondary Principals' breakfast meeting.
- Chatelech Secondary School visitation.
- Held a conference call with Superintendent of School District No. 93 (Francophone Education Authority).
- Evening Budget presentation to employee groups.
- Elphinstone Secondary School visitation.
- Evening Budget presentation to the community at Chatelech Secondary School.
- Roberts Creek Elementary School visitation.
- Meeting with Sunshine Coast Regional District staff.
- Prepare shortlist for Manager of Facilities position.
- Met with consultant, John Talbot, regarding Sechelt and Gibsons Neighbourhoods of Learning.
- Board Working Session on the 2011-12 budget.
- Hosted District Scholarship and Bursary Thank You Reception.

***Assistant Superintendent's Report for
May 2011 Board Meeting***

since the last time we met...

- Bob Benmore, District Numeracy Resource Teacher and Bev Craig, District Literacy Resource Teacher meet with me regularly to review their curricular areas and plans for supporting the educators and students of our district.
- Participated in conference call re Workshop.
- Participated in school visits to WSES, RCES, LES and Ab. Ed.
- Participated in Board Working Sessions.
- Attended RCMP Meeting in Sechelt.
- Attended the Secondary Principals' Breakfast Meeting.
- Attended the Elementary Principals' Breakfast Meeting.
- Attended the Board Education Committee Meeting.
- Attended Teacher Placement Meetings.
- Participated in Bursary and Scholarship conference call.
- Met with Support Services Staff.
- Met with Principal of Chatelech Secondary.
- Attended Scholarship & Bursary Tea at Chatelech.
- Attended School Planning Council Presentations at School Board Office.

Student Successes

Richelle Eger, Elphinstone Secondary School student, pleased 13th across Canada in the Credit Canada Essay contest. She was awarded a \$1,500 scholarship. This is quite an accomplishment, given the large number of students across Canada who entered the contest.

Kiel Strang, Sunshine Coast Alternative School, was awarded a UBC general scholarship worth a total of \$30,000 over four years. He was also accepted into Sciences One.

**SCHOOL DISTRICT
ANNUAL BUDGET
FISCAL YEAR 2011/2012**

SCHOOL DISTRICT NUMBER 46	NAME OF SCHOOL DISTRICT Sunshine Coast	YEAR 2011/2012
OFFICE LOCATION 494 South Fletcher		TELEPHONE NUMBER 604-886-4484
CITY/PROVINCE Gibsons, B.C.		POSTAL CODE V0N-1V9
WEBSITE ADDRESS www.sd46.bc.ca		
NAME OF SUPERINTENDENT Deborah Palmer		NAME OF SECRETARY-TREASURER Diane Ready

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Annual Budget of School District No. 46 (Sunshine Coast) for the year ended June 30, 2012.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED 10-May-11
SIGNATURE OF SUPERINTENDENT	DATE SIGNED 10-May-11
SIGNATURE OF SECRETARY-TREASURER	DATE SIGNED 10-May-11

**SCHOOL DISTRICT No. 46 (Sunshine Coast)
2011/2012 ANNUAL BUDGET**

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SCHEDULES

Operating Fund

Annual Budget Bylaw	
Revenue and Expenditure	Schedule A1
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Expense By Function, Program and Object	Schedule A4.2
FTE Employees By Function, Program and Object	Schedule A5

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 46 (Sunshine Coast) (called the "Board") to adopt the annual budget of the Board for the fiscal year 2011/2012 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2011/2012.
3. The attached Schedule "A1" showing the estimated revenue and expenditure for the 2011/2012 fiscal year and the total budget bylaw amount of \$35,615,013 for the 2011/2012 fiscal year was prepared in accordance with the *Act*.
4. The "A" Schedules are adopted as the annual budget of the Board for the fiscal year 2011/2012.

READ A FIRST TIME THE 10th DAY OF MAY, 2011;

READ A SECOND TIME THE 10th DAY OF MAY, 2011;

READ A THIRD TIME, PASSED AND ADOPTED THE 10th DAY OF MAY, 2011.

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 46 (Sunshine Coast) Annual Budget Bylaw 2011/2012, adopted by the Board the 10th DAY OF MAY, 2011.

Secretary Treasurer

SCHOOL DISTRICT No. 46 (Sunshine Coast)
OPERATING FUND
ANNUAL BUDGET - REVENUE AND EXPENDITURE

Schedule A1

	2011/2012	2010/2011
	ANNUAL BUDGET	AMENDED ANNUAL BUDGET
Ministry Funded School-Age FTE	3,210,000	3,233,188
Ministry Funded Adult FTE	37,000	14,500
TOTAL FTE	3,247,000	3,247,688
 REVENUE (Schedule A2)		
620 Provincial Grants - Ministry of Education	\$ 34,872,609	\$ 34,789,281
640 Other Revenue	682,404	753,403
650 Rentals and Leases	30,000	30,000
660 Investment Income	30,000	25,000
Total Revenue	35,615,013	35,597,684
 EXPENSE (Schedule A3)		
Salaries		
110 Teachers	13,836,282	14,026,412
105 Principals and Vice Principals	1,819,702	1,902,021
123 Educational Assistants	2,306,947	2,225,629
120 Support Staff	3,859,063	3,785,983
130 Other Professionals	974,652	947,555
140 Substitutes	1,919,110	2,266,020
Total Salaries	24,715,756	25,153,620
Employee Benefits	5,484,022	5,478,623
Total Salaries and Benefits	30,199,778	30,632,243
Services and Supplies	5,415,235	6,078,406
Total Expense	35,615,013	36,710,649
 NET REVENUE (EXPENSE)	 -	 (1,112,965)
 BUDGETED PRIOR YEAR OPERATING SURPLUS APPROPRIATION		 1,112,965
BUDGETED BALANCE	\$ -	\$ -
 BUDGET BYLAW AMOUNT		
Total Expense	\$ 35,615,013	\$ 36,710,649
TOTAL BUDGET BYLAW AMOUNT	\$ 35,615,013	\$ 36,710,649

SCHOOL DISTRICT No. 46 (Sunshine Coast)
OPERATING FUND
ANNUAL BUDGET - REVENUE BY SOURCE

Schedule A2

	2011/2012	2010/2011
	ANNUAL BUDGET	AMENDED ANNUAL BUDGET
620 PROVINCIAL GRANTS - MINISTRY OF EDUCATION		
621 Operating Grant, Ministry of Education	\$ 33,687,816	\$ 33,570,658
629 Other Ministry of Education Grants (Specify)		
Pay equity	510,381	510,381
Literacy Innovation	-	34,477
Community Link	483,623	483,623
Strong Start	150,000	150,000
Ready Set Learn	25,000	25,000
French Grant	15,789	15,142
	<u>34,872,609</u>	<u>34,789,281</u>
 640 OTHER REVENUE		
642 Other School District/Education Authorities	578,404	578,403
647 Offshore Tuition Fees	100,000	100,000
649 Miscellaneous (Specify)		
Art Starts	4,000	4,000
Trades Adjustment		64,000
Skill Enhancement		7,000
	<u>682,404</u>	<u>753,403</u>
 650 RENTALS AND LEASES	<u>30,000</u>	<u>30,000</u>
 660 INVESTMENT INCOME	<u>30,000</u>	<u>25,000</u>
 TOTAL OPERATING REVENUE (Schedule A1)	<u>\$ 35,615,013</u>	<u>\$ 35,597,684</u>

SCHOOL DISTRICT No. 46 (Sunshine Coast)
OPERATING FUND
ANNUAL BUDGET - EXPENSE BY OBJECT

Schedule A3

	2011/2012	2010/2011	
	ANNUAL BUDGET	AMENDED	ANNUAL BUDGET
	<u>ANNUAL BUDGET</u>	<u>ANNUAL BUDGET</u>	
SALARIES			
110 Teachers	\$ 13,836,282	\$ 14,026,412	
105 Principals and Vice Principals	1,819,702	1,902,021	
123 Educational Assistants	2,306,947	2,225,629	
120 Support Staff	3,859,063	3,785,983	
130 Other Professionals	974,652	947,555	
140 Substitutes	1,919,110	2,266,020	
	<u>24,715,756</u>	<u>25,153,620</u>	
EMPLOYEE BENEFITS	5,484,022	5,478,623	
Total Salaries and Benefits	<u>30,199,778</u>	<u>30,632,243</u>	
SERVICES AND SUPPLIES			
310 Services	722,510	769,336	
330 Student Transportation	877,000	932,050	
340 Professional Development and Travel	112,500	113,650	
360 Rentals and Leases	46,000	46,000	
370 Dues and Fees	42,500	42,500	
390 Insurance	66,000	66,000	
510 Supplies	2,778,725	3,373,870	
540 Utilities	770,000	735,000	
Total Services and Supplies	<u>5,415,235</u>	<u>6,078,406</u>	
TOTAL OPERATING EXPENSE (Schedule A1)	<u>\$ 35,615,013</u>	<u>\$ 36,710,649</u>	

SCHOOL DISTRICT No. 46 (Sunshine Coast)
OPERATING FUND
ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2011/2012

Schedule A4.1

FUNCTION	110 TEACHERS SALARIES	105 PRINCIPALS & VICE PRINCIPALS SALARIES	123 EDUCATIONAL ASSISTANTS SALARIES	120 SUPPORT STAFF SALARIES	130 OTHER PROFESSIONALS SALARIES	140 SUBSTITUTES SALARIES	TOTAL SALARIES
1 INSTRUCTION							
1.02 Regular Instruction	\$ 10,697,476	\$ 388,818	\$ 17,337	\$ 554,396	\$ 34,270	\$ 1,894,110	\$ 13,586,407
1.03 Career Programs	84,582						84,582
1.07 Library Services	268,990			152,300			421,290
1.08 Counselling	353,054			132,660			485,714
1.10 Special Education	2,091,780	197,152	2,289,610	254,203	5,435	-	4,838,180
1.30 English as a Second Language	44,400						44,400
1.31 Aboriginal Education	296,000	88,718					384,718
1.41 School Administration		1,135,156		392,490	12,763		1,540,409
1.62 Off Shore Students		9,858					9,858
Total Function 1	13,836,282	1,819,702	2,306,947	1,486,049	52,468	1,894,110	21,395,558
4 DISTRICT ADMINISTRATION							
4.11 Educational Administration					319,890		319,890
4.40 School District Governance					98,286		98,286
4.41 Business Administration				103,366	418,008	25,000	546,374
Total Function 4	-	-	-	103,366	836,184	25,000	964,550
5 OPERATIONS AND MAINTENANCE							
5.41 Operations and Maintenance Administration				42,861	68,800		111,661
5.50 Maintenance Operations				2,061,112			2,061,112
5.52 Maintenance of Grounds				155,225			155,225
Total Function 5	-	-	-	2,259,198	68,800	-	2,327,998
7 TRANSPORTATION AND HOUSING							
7.41 Transportation and Housing Administration					17,200		17,200
7.70 Student Transportation				10,450	-		10,450
Total Function 7	-	-	-	10,450	17,200	-	27,650
9 DEBT SERVICES (OPERATING)							
Total Function 9	-	-	-	-	-	-	-
TOTAL FUNCTIONS 1 - 9	\$ 13,836,282	\$ 1,819,702	\$ 2,306,947	\$ 3,859,063	\$ 974,652	\$ 1,919,110	\$ 24,715,756

SCHOOL DISTRICT No. 46 (Sunshine Coast)

OPERATING FUND

ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2011/2012

FUNCTION	TOTAL SALARIES	200 EMPLOYEE BENEFITS	TOTAL SALARIES AND BENEFITS	300-500 SERVICES AND SUPPLIES	2011/2012 TOTAL BUDGET EXPENSE	2010/2011 AMENDED ANNUAL BUDGET
1 INSTRUCTION						
1.02 Regular Instruction	\$ 13,586,407	\$ 2,941,458	\$ 16,527,865	\$ 1,651,492	\$ 18,179,357	\$ 18,796,526
1.03 Career Programs	84,582	20,722	105,304	1,500	106,804	106,804
1.07 Library Services	421,290	103,216	524,506	40,500	565,006	576,608
1.08 Counselling	485,714	119,000	604,714	1,000	605,714	605,726
1.10 Special Education	4,838,180	1,012,304	5,850,484	246,000	6,096,484	6,371,273
1.30 English as a Second Language	44,400	10,878	55,278	100,384	155,662	130,303
1.31 Aboriginal Education	384,718	94,256	478,974	183,109	662,083	649,333
1.41 School Administration	1,540,409	377,400	1,917,809	100,000	2,017,809	2,223,077
1.62 Off Shore Students	9,858	2,415	12,273	8,000	20,273	20,273
1.64 Other	-	18,130	18,130	268,900	287,030	361,030
Total Function 1	21,395,558	4,699,779	26,095,337	2,600,885	28,696,222	29,840,953
4 DISTRICT ADMINISTRATION						
4.11 Educational Administration	319,890	78,373	398,263	15,000	413,263	413,263
4.40 School District Governance	98,286	1,000	99,286	83,000	182,286	165,500
4.41 Business Administration	546,374	127,737	674,111	339,350	1,013,461	1,036,570
Total Function 4	964,550	207,110	1,171,660	437,350	1,609,010	1,615,333
5 OPERATIONS AND MAINTENANCE						
5.41 Operations and Maintenance Administration	111,661	27,357	139,018	83,000	222,018	222,018
5.50 Maintenance Operations	2,061,112	500,924	2,562,036	597,000	3,159,036	3,084,617
5.52 Maintenance of Grounds	155,225	42,078	197,303	50,000	247,303	243,255
5.56 Utilities	-	-	-	770,000	770,000	735,000
Total Function 5	2,327,998	570,359	2,898,357	1,500,000	4,398,357	4,284,890
7 TRANSPORTATION AND HOUSING						
7.41 Transportation and Housing Administration	17,200	4,214	21,414	-	21,414	21,414
7.70 Student Transportation	10,450	2,560	13,010	877,000	890,010	948,059
Total Function 7	27,650	6,774	34,424	877,000	911,424	969,473
9 DEBT SERVICES (OPERATING)						
Total Function 9	-	-	-	-	-	-
TOTAL FUNCTIONS 1 - 9	\$ 24,715,756	\$ 5,484,022	\$ 30,199,778	\$ 5,415,235	\$ 35,615,013	\$ 36,710,649

SCHOOL DISTRICT No. 46 (Sunshine Coast)

OPERATING FUND

ANNUAL BUDGET - FTE EMPLOYEES BY FUNCTION, PROGRAM AND OBJECT 2011/2012

FUNCTION	110 TEACHERS	105 PRINCIPALS & VICE PRINCIPALS	123 EDUCATIONAL ASSISTANTS	120 SUPPORT STAFF	130 OTHER PROFESSIONALS	TOTAL STAFF
1 INSTRUCTION						
1.02 Regular Instruction	144.560	3.800	0.450	9.000	0.450	158.260
1.03 Career Programs	1.140					1.140
1.07 Library Services	3.600			3.460		7.060
1.08 Counselling	4.770			2.000		6.770
1.10 Special Education	28.270	1.800	53.240	5.760	0.100	89.170
1.30 English as a Second Language	0.600					0.600
1.31 Aboriginal Education	4.000	0.900				4.900
1.41 School Administration		10.800		7.000	0.200	18.000
1.64 Other		0.100				0.100
Total Function 1	186.940	17.400	53.690	27.220	0.750	286.000
4 DISTRICT ADMINISTRATION						
4.11 Educational Administration					3.350	3.350
4.40 School District Governance					7.000	7.000
4.41 Business Administration				2.500	6.100	8.600
Total Function 4				2.500	16.450	18.950
5 OPERATIONS AND MAINTENANCE						
5.41 Operations and Maintenance Administration				1.000	0.800	1.800
5.50 Maintenance Operations				41.390		41.390
5.52 Maintenance of Grounds				3.000		3.000
Total Function 5				45.390	0.800	46.190
7 TRANSPORTATION AND HOUSING						
7.41 Transportation and Housing Administration					0.200	0.200
7.70 Student Transportation				0.215		0.215
Total Function 7				0.215	0.200	0.415
TOTAL FUNCTIONS 1 - 7	186.940	17.400	53.690	75.325	18.200	351.555



**CAPITAL BYLAW NO. 126303
2011/12 Annual Facilities Grant**

A BYLAW by the Board of Education of School District No. 46 (Sunshine Coast) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126303.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially in accordance with the Project Agreement;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$588,329 for Project No.126303 is hereby adopted.
2. This Bylaw may be cited as School District No. 46 (Sunshine Coast) Capital Bylaw No.126303.

READ A FIRST TIME THE 10th DAY OF MAY, 2011;
READ A SECOND TIME THE 10th DAY OF MAY, 2011;
READ A THIRD TIME, PASSED AND ADOPTED THE 10th DAY OF MAY, 2011.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 46 (Sunshine Coast) Capital Bylaw No. 126303 adopted by the Board the 10th day of May, 2011.

Secretary-Treasurer

Chair's Report

Public Meeting May 10, 2011

Centre for Civic Governance:

In late March I attended the annual Centre for Civic Governance forum for local government leaders. This year the theme was "Place-making" and I was joined by representatives from the SCRd, Town of Gibsons and District of Sechelt. Workshop topics included Early Childcare and Learning, Community Schools (with presentations from Britannia (Vancouver), Ace-BC, Burnaby), Child-focused Communities, Aboriginal Education, and 21st Century Education.

Budget:

Last week we had a meeting with our employee groups, as well as a public meeting, regarding the 2011-12 Budget, prior to discussing the input at a Thursday working session.

Long-Service Awards

On April 4 we held an event to honour school district employees who have reached official service terms of 5, 10, 15, 20, 25 and 30 years in our district. It was a very positive event and we received tremendous feedback about the format (as opposed to the former method of handing our certificates at individual school staff meetings or assemblies). Thank you to Trustees Heppell and Russell for also representing the board at this function.

Community Services

Superintendent Palmer, Trustee Scott and I met with Vicki Dobbyn and Patrice Pollack at Sunshine Coast Community Services to discuss renewing our Memorandum of Understanding between our groups. We selected Strong Start/Early Learning and Neighbourhood Learning Centres as focus areas for our collaboration in the next two years.

BC School Trustees Association AGM

Our BCSTA AGM was held in Vancouver this year and was attended by Trustees Mewhort, Pratt, Scott and me. I attach the motions that the BCSTA passed this year, which includes two motions from our branch that passed unanimously, including an initiative to make running apprenticeship programs more affordable and viable to school districts (a major budget issue for us):

That BCSTA request that the provincial Ministries responsible for Education, Advanced Education, and Skills Development work with the Industry Training Authority to offer an equitable distribution of Industrial Training Authority technical training funds to school districts.

Dr. Pasi Sahlberg presented to trustees on education in Finland, which features no private schools, no standardized assessment (their emphasis is on personalized rather than standardized learning), little homework, less school hours in a year, honour and popularity towards the profession of teaching, and most crucially, a high level of trust among teachers, government leaders, administrators and parents.

Minister George Abbott also addressed trustees in easily the most engaging, thoughtful and transparent presentation from a Minister in anyone's memory. He stressed the importance of collaboration, early intervention and personalized learning. He also spent a lot of time talking about a Minister's role in seeking funding from Treasury Board and how in education boards can support a Minister in this function. This is very encouraging to us, as our board has sent factual letters this past term detailing how insufficient funding is affecting our district and schools at the ground level, and how we effectively allocate our funding to valuable programming (rather than making simple political statements of "GIVE US MORE FUNDING"). Past Ministers would reply to us with shallow and defensive political talking points; hopefully Minister Abbott will recognize our advocacy as being useful evidence to convince Treasury Board that public education is an important investment in BC that deserves more support.

I also invite other trustees to also share any of their observations of the AGM. For direct real-time reporting of trustee events like this, join Twitter and follow @silaswhite and @LoriAnnPratt.

AGM 2011 Final Resolutions

Resolutions struck indicate defeated or withdrawn motions



British Columbia
School Trustees
Association

#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS																																																								
E1	Ballot Voting Schedule Amendments	BCSTA Board of Directors	<p>That BCSTA Bylaw 9a be amended to read as follows:</p> <p><i>Delegates shall be school trustees duly accredited by the boards of education of which they are members. For purposes of ballot voting, boards of education having an annual enrollment of pupils (actual pupils, not full-time equivalents) at the most recent date established under the School Act for the reporting of student populations, shall have the following number of votes irrespective of the number of delegates:</i></p> <table border="0"> <tr> <td>1. 1</td> <td>to</td> <td>249</td> <td>pupils 1 vote</td> </tr> <tr> <td>2. 250</td> <td>to</td> <td>999</td> <td>pupils 2 votes</td> </tr> <tr> <td>3. 1,000</td> <td>to</td> <td>1,999</td> <td>pupils 3 votes</td> </tr> <tr> <td>4. 2,000</td> <td>to</td> <td>5,999</td> <td>pupils 4 votes</td> </tr> <tr> <td>5. 6,000</td> <td>to</td> <td>11,999</td> <td>pupils 6 votes</td> </tr> <tr> <td>6. 12,000</td> <td>to</td> <td>17,999</td> <td>pupils 8 votes</td> </tr> <tr> <td>7. 18,000</td> <td>to</td> <td>23,999</td> <td>pupils 10 votes</td> </tr> <tr> <td>8. 24,000</td> <td>to</td> <td>29,999</td> <td>pupils 12 votes</td> </tr> <tr> <td>9. 30,000</td> <td>to</td> <td>35,999</td> <td>pupils 14 votes</td> </tr> <tr> <td>10. 36,000</td> <td>to</td> <td>47,999</td> <td>pupils 15 votes</td> </tr> <tr> <td>11. 48,000</td> <td>to</td> <td>59,999</td> <td>pupils 16 votes</td> </tr> <tr> <td>12. 60,000</td> <td>to</td> <td>71,999</td> <td>pupils 17 votes</td> </tr> <tr> <td>13. 72,000</td> <td>to</td> <td>83,999</td> <td>pupils 18 votes</td> </tr> <tr> <td>14. 84,000 and over</td> <td></td> <td></td> <td>pupils 19 votes</td> </tr> </table> <p><i>These categories are to be reviewed when the enrollment of the largest member board exceeds 84,000 students.</i></p>	1. 1	to	249	pupils 1 vote	2. 250	to	999	pupils 2 votes	3. 1,000	to	1,999	pupils 3 votes	4. 2,000	to	5,999	pupils 4 votes	5. 6,000	to	11,999	pupils 6 votes	6. 12,000	to	17,999	pupils 8 votes	7. 18,000	to	23,999	pupils 10 votes	8. 24,000	to	29,999	pupils 12 votes	9. 30,000	to	35,999	pupils 14 votes	10. 36,000	to	47,999	pupils 15 votes	11. 48,000	to	59,999	pupils 16 votes	12. 60,000	to	71,999	pupils 17 votes	13. 72,000	to	83,999	pupils 18 votes	14. 84,000 and over			pupils 19 votes	Carried
1. 1	to	249	pupils 1 vote																																																									
2. 250	to	999	pupils 2 votes																																																									
3. 1,000	to	1,999	pupils 3 votes																																																									
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14. 84,000 and over			pupils 19 votes																																																									



#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
E2	Policy Structure and Legislative Committee Role	BCSTA Board of Directors	<p>That BCSTA Bylaws be amended to read as follows:</p> <p>(i) Bylaw 5h be added: <u>5h. The Board of Directors shall have the power to adopt operational guidelines to provide ongoing guidance to the Board and to the staff of the Association with respect to carrying on the business of the Association. The Board of Directors will annually report to AGM adopted operational guidelines and the rationale for each.</u></p> <p>(ii) Bylaw 9d be amended to: 9d. Ballot votes shall be used: i. for election of BCSTA officers; ii. on amendments to the <u>Association's bylaws</u>; iii. on the taking of a vote on a substantive motion when called for by any twenty (20) delegates; iv. for the approval of an Association petition to the Legislature for changes in the BCSTA Act of Incorporation; <u>and</u> v. <u>on enactment or amendment of Foundational Statements.</u></p> <p>(iii) Bylaw 10b be amended to: 10b. Notice of all substantive motions to be dealt with at a general meeting shall be forwarded to the executive director not less than sixty (60) days prior to the opening date of the said general meeting , and shall be transmitted by him/her to the member boards not later than twenty (20) days prior to the opening date of the general meeting, subject nevertheless to any <u>rejection</u>, consolidation, alteration or amendment <u>that</u> may be considered necessary by a Legislative Committee, to be appointed each year for that purpose by the president.</p>	Carried as amended



#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
E2 cont'd			<p>(iv) Bylaw 10f be amended to:</p> <p>10f. Should the Legislative Committee <i>reject</i>, consolidate, alter or in any other way amend the motion of any board, it will notify the moving board of its decision in writing and the board shall have the right to challenge the Legislative Committee's decision at the opening of the general meeting proceedings. In such a case, the Legislative Committee will publish the board's motion and the Legislative Committee's rationale for its decision and then request the general meeting to sustain its decision.</p> <p>(v) Bylaw 11a be amended to read:</p> <p>11a. The president shall appoint a Legislative Committee within two (2) weeks of the president assuming office. The Committee shall consist of not less than three (3) members, one (1) of whom shall be a member of the Education Committee <i>and one of whom shall be a member of the Board of Directors of the Association (other than the executive director) who shall also act as a liaison between the Committee and the Board of Directors.</i> The Legislative Committee shall, inter alia, prepare all notices of motion for printing on the agenda of a general meeting, and shall act during a general meeting to prepare late notice of motion for the consideration of the membership. The Legislative Committee shall have the power to examine, correlate, amend, reject and report upon notices of motion submitted to it.</p> <p>All the actions of the Legislative Committee with respect to notices of motion shall be subject to the approval of the membership at the general meeting <i>or the meeting of the Provincial Council</i> and the membership may, upon simple motions from the floor of the meeting, sustain the Committee's action, or refer back the notice of motion to the Committee with special instructions.</p>	



#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
E2 cont'd			<p>(vi) Bylaw 23 be added:</p> <p><u>23a. The policies of the Association continue in force until repealed and provide an ongoing guide to the actions of the Association. The following comprise the policies of the Association:</u></p> <p><u>i. Foundational Statements enacted by the membership in general meeting by extraordinary motion;</u></p> <p><u>ii. Policy Resolutions passed by the membership in general meeting or on an interim basis by Provincial Council.</u></p> <p><u>23b. The Legislative Committee is responsible for the maintenance of the Association's policies, and may recommend changes to the Board of Directors for presentation to the membership.</u></p>	
3	Distributed Learning and Student Success	Kootenay Boundary Branch	That BCSTA request the Ministry of Education to assess the effectiveness of the distributed learning program.	Carried
4	StrongStart Flexibility	Gold Trail Board of Education and Thompson Okanagan Branch	That BCSTA work with the Ministry of Education to incorporate flexibility into the StrongStart Program to include outreach possibilities as well as home visits and to remove the requirement that programs be offered only in schools.	Carried
5	Integrated System of Early Care and Learning	Kootenay Columbia Board of Education	<p>That BCSTA request:</p> <ol style="list-style-type: none"> 1. that the provincial government assign the responsibility and targeted funding for all early childhood programs to the Ministry of Education. They are presently the responsibility of multiple ministries including Ministry of Health, Ministry for Children & Family Development and Ministry of Education. 2. that early childhood programs and funding be administered by local boards of education. 	Refer to Education Committee

AGM 2011 Final Resolutions

Resolutions struck indicate defeated or withdrawn motions



British Columbia
School Trustees
Association

#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
6	Masking of Class Composition Data to Protect Student Privacy	Metropolitan Branch	That BCSTA urge the government to take immediate steps to alter current policy on <i>Protection of Personal Information when Reporting on Small Populations</i> in order to limit the public release of class composition data that effectively identify individual students.	Carried
7	Ministry Reporting to More Accurately Reflect Student Access	South Coast Branch	That BCSTA request the Ministry of Education to revise the current methods of reporting student achievement so that the outcomes of students who are pursuing personalized learning paths are presented accurately.	Carried
8	Provincial School Completion Rates	Thompson Okanagan Branch	That BCSTA request the Ministry of Education review and revise the current school completion data collection process, so that the report more accurately reflects the actual district school completion rates.	Carried
9	Optional Provincial Government Grade 12 Exams	Thompson Okanagan Branch	That BCSTA request that the Ministry of Education permit students to write optional provincial Grade 12 exams for scholarship purposes only and eliminate the requirement that the results be factored into their subject mark.	Carried
10	Testing for Irlen Syndrome	Kootenay Boundary Branch	That BCSTA urge the Ministry of Education and Minister of Health to implement a program of screening and diagnosing for Irlen Syndrome for all Grade 3 students in British Columbia.	Carried
11	Support of Sodium Reduction Strategy	Central Okanagan Board of Education & Thompson Okanagan Branch	That BCSTA: <ol style="list-style-type: none"> 1. convey to Health Canada its support for the goal of reducing sodium intake of Canadians. 2. convey to Health Canada its support for the imposition on food manufacturers of mandatory limits on sodium content. 3. convey to Health Canada and the provincial government its support for restrictions on marketing of foods high in sodium to children. 4. convey to Health Canada its support for the development of consistent sodium limits for use across Canada by food service operations in publicly-funded institutions such as schools, daycares, hospitals, and care facilities. 	Carried

AGM 2011 Final Resolutions

Resolutions struck indicate defeated or withdrawn motions



British Columbia
School Trustees
Association

#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
12	21st Century Learning— Legislative Review	Metropolitan Branch	That BCSTA encourage the Ministry to 1.— undertake legislative review to identify and change legislation and/or regulation that may hinder implementation of 21 st -century learning initiatives. 2.— examine funding criteria to ensure that they do not hinder innovative approaches by boards of education to the implementation of 21 st -century learning initiatives.	Defeated
13	Barriers to Learning for the 21st Century	Northern Interior Branch	That BCSTA work with the Ministry of Education and other partner groups, in a consultative process, to identify and remove barriers that may impede the implementation of innovative learning strategies.	Carried
14	Creation of a Provincial 'Students-Youth' Representative Body	Qualicum Board of Education & VISTA Branch	That BCSTA endorse the formation of a Students-Youth provincial body to represent students and youth at provincial education partners' tables.	Carried
15	Child Poverty Reduction Strategy in British Columbia	North Vancouver Board of Education	That BCSTA urge the Provincial Government to develop and adopt a comprehensive child poverty reduction strategy in British Columbia to implement specific meaningful targets and timelines.	Carried as amended
16	Inter-Agency Co-operation to Address Child Poverty	Northern Interior Branch	That BCSTA urge the provincial government to develop and publish clear inter-agency protocols to promote and support cooperation in combatting child poverty.	Carried as amended

AGM 2011 Final Resolutions

Resolutions struck indicate defeated or withdrawn motions



British Columbia
School Trustees
Association

#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
17	Trade Agreement with European Union	Chilliwack Board of Education	That BCSTA request: <ul style="list-style-type: none"> ■ a briefing from the Province of BC on the scope and content of trade negotiations with the European Union, including to provide an analysis of the potential impacts on school boards functions and powers of the procurement regime that the European Union is seeking; ■ and that the provincial government negotiate a clear, permanent exemption for local governments from Comprehensive Economic and Trade Agreement (CETA). 	Carried
18	Class Size and Composition Legislative Amendment	Central Okanagan Board of Education	That BCSTA request the provincial government through the Ministry of Education amend the <i>School Act</i> to: <ol style="list-style-type: none"> 1. Limit the class size and composition reporting requirements to no more than twice per year, 2. Extend the timeline for the initial school level reporting, following the consultation period, by one month. 	Carried
19	Hybrid Bargaining Model	Nanaimo Ladysmith Board of Education	That BCSTA request that the Government of British Columbia work with the BC Public School Employers' Association and the BC Teachers' Federation to develop changes in legislation that would establish a hybrid model for teacher bargaining in British Columbia, with increased scope for local bargaining, including bargaining of some cost provisions.	Defeated
20	Teacher Training for 21st Century Learning	Kootenay Boundary Branch and Northern Interior Branch	That BCSTA urge the BC College of Teachers to work with all postsecondary institutions to adapt teacher training and curriculum to meet the diverse needs of students in the 21 st century's changing educational environment.	Carried

AGM 2011 Final Resolutions

Resolutions struck indicate defeated or withdrawn motions



British Columbia
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Association

#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
21	Teacher Training in Mental Health, Social & Emotional Learning Principles & Strategies	Central Okanagan Board of Education and Thompson Okanagan Branch	That BCSTA 1. urge BC College of Teachers (BCCT) to work with all postsecondary institutions to discuss a requirement for mandatory course work in mental health and social and emotional learning for all students enrolled in teacher education programs in British Columbia; and 2. encourage BCTF and local school districts to provide ongoing professional development and in-service training opportunities in mental health and social and emotional learning for current teachers.	Carried as amended
22	Equitable Distribution of Industry Training Authority Training Funds to School Districts	South Coast Branch	That BCSTA request that the provincial Ministries responsible for Education, Advanced Education, and Skills Development work with the Industry Training Authority to offer an equitable distribution of Industrial Training Authority technical training funds to school districts.	Carried
23	Amendment to <i>Greenhouse Gas Reductions Targets Act</i>	Vancouver Board of Education & Northern Interior Branch	That BCSTA request the provincial government to amend the <i>Greenhouse Gas Reduction Targets Act</i> so that funds paid by boards of education to Pacific Carbon Trust for offset credits for greenhouse gas emission levels be used solely for projects aimed at reducing those emission levels within school districts.	Carried
24	Funding for Young Adults	Vancouver Island West Board of Education	That BCSTA request the Ministry of Education to provide school districts with funding for young adults who have not graduated, 19 to 23 years of age, on the same basis as it provides funding for school-aged students.	Carried as amended
25	Funding Transparency and Predictability	Okanagan Similkameen Board of Education	That BCSTA request the Ministry of Education to commit to stable funding protection and transitional funding until the funding allocation system can be amended to appropriately recognize enrolment decline to ensure that districts are able to budget effectively over the coming years.	Carried as amended
26	Inflationary Costs	Northern Interior Branch	That BCSTA urge the Ministry of Finance to include amounts to cover inflationary cost increases when developing future education budgets.	Carried

AGM 2011 Final Resolutions

Resolutions struck indicate defeated or withdrawn motions



British Columbia
School Trustees
Association

#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
27	Settlement Workers in the School Program	Vancouver Board of Education	That BCSTA lobby the Ministry of Regional and Economic Skills Development and advocate to maintain or increase funds currently provided to the Settlement Workers in the Schools Programs for development of community partnerships and resources.	Carried as amended
28	Use of French Language Funding for Staffing	Rocky Mountain Board of Education	That BCSTA request that the Ministry of Education amend the BC Ministry of Education <i>French Funding Guide</i> to provide school districts with more flexibility in the use of funds to meet program staffing needs by removing the cap on the use of the federal funds for salaries (the "0.4FTE/20%" restriction).	Carried
29	Appropriate Funding for Capital Projects	Prince Rupert Board of Education	That BCSTA work with the Ministry of Education to ensure that funding for capital projects, including major repairs, building replacements and new buildings, be sufficient to ensure that re-tendering of projects is not necessary and that the quality of the planned work is not reduced in order to meet budget.	Carried
30	Area Standards for Schools	Vancouver Board of Education	That BCSTA request the Ministry of Education in consultation with education partners to review and update the Area Standards for schools to have the nominal capacities more accurately reflect new initiatives such as full day kindergarten, early learning, and Neighbourhood Learning Centres, as well as the increasing demands on non-enrolling space.	Carried
31	Flexibility in School Construction	Northern Interior Branch	That BCSTA urge the Ministry of Education, in cooperation with school districts, to review, develop and implement alternative capital planning processes that would provide boards with more flexibility in meeting the diverse needs of their communities.	Carried
32	Disposal of Surplus School Property	Kootenay Boundary Branch and Metropolitan Branch	That BCSTA urge the Ministry of Education to recognize unique circumstances, demographics and differences in local school districts when applying the <i>School Building Closure and Disposal Policy</i> . And further that these circumstances be given consideration where it has been shown that there is no longer a demonstrable need for the site to be included in the district's inventory of land long term.	Carried

AGM 2011 Final Resolutions*Resolutions struck indicate defeated or withdrawn motions*
 British Columbia
 School Trustees
 Association

#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
33	Standards for Classroom Acoustics in New BC Schools	North Vancouver Board of Education	That BCSTA lobby the provincial government and the Minister of Education to adopt appropriate standards for classroom acoustics for new BC schools.	Carried
34	Inter-ministerial Support for Neighbourhood Learning Centres	Metropolitan Branch	That BCSTA urge government to create an inter-ministerial task force to support the development of Neighbourhood Learning Centres (NLCs). The mandate of the task force will include delegation of authority to the local level and mechanisms for cost-sharing among ministerial agencies.	Carried
L35	Reallocation of Labour Settlement Supplement Funds	Kootenay Lake Board of Education	That BCSTA ask the Ministry of Education to clarify to boards of education the method used to reallocate the Labour Settlement Supplement funds and ultimate loss of the Formula Transition Grant.	Carried
L36	Capital Funding to Prepare for Seismic Events	Alberni Board of Education	That the BCSTA strongly urge the BC government to immediately implement the capital funding necessary to fast track seismic mitigation for all BC public schools at risk in priority order. Furthermore, that the BC government prioritize the immediate implementation of the capital funding necessary to relocate all west coast BC public schools currently located in tsunami inundation zones.	Carried
L37	Ministry Funding for Structured Face-to-Face Adult Classes	Coquitlam Board of Education	That BCSTA request the Ministry of Education to continue to base Ministry funding for structured face-to-face adult education courses on attendance, rather than the Distributive Learning Active Policy.	Carried
L38	Class Action Lawsuit	West Vancouver Board of Education	That BCSTA approach the Ministry of Education to secure the Ministry's financial support in the class action suit launched against numerous school districts to recover fees paid for summer school.	Carried

AGM 2011 Final Resolutions

Resolutions struck indicate defeated or withdrawn motions



British Columbia
School Trustees
Association

#	TITLE	SUBMITTED BY	DESCRIPTION	STATUS
L39	Support to Japanese Students	Greater Victoria Board of Education	That BCSTA ask the Ministry of Education to work with school districts to extend a humanitarian hand of friendship and support to the children of Japan whose education has been interrupted by the earthquake, tsunami and radiation emergencies in their country by accepting them as specially funded 1701 category students while their country deals with its crisis. This would require new additional funding for the 1701 envelope as well as new additional funding for ESL support. We would also ask that the Ministry work with the Government of Canada to expedite Student visas for these children.	Carried

School District No. 46 (Sunshine Coast)

Education Committee Meeting

April 28, 2011, 1:00-2:30pm

Present: Jason Scott, Fran Heppell, Tom Hierck, Deborah Palmer, Silas White, Jenny Garrels, Jo Thomson, Bob McCubbin, John Brisebois, Jakob Knaus.

1. Educational Opportunities Forum:

-Committee was updated that the Board accepted the committee's(amended) recommendation to organize a forum. The recommendation was changed to allow more flexibility in the timing of the event due to the busy time of year. The forum will be held prior to the end of 2011, rather than prior to the end of the 2010-11 school year.

2. "That the Board of Education of School District 46(Sunshine Coast) refer the topic back to the education committee and for the committee to come back with recommendations to the Board, not with a dollar amount, but with specific program suggestions."

-Langdale Elementary School representatives presented a 5 year plan for their school (attached)

-There was discussion about the plan, programs offered in other schools, and the District's role in funding similar programming in other schools (directly or through Community Schools)

-Trustee Heppell pointed out that some parents of other schools have questioned the value of supporting small schools

-Trustee Scott discussed the perception of inequity of such programs within the district

-Superintendent Palmer distributed an inventory of programming offered at Gibsons Elementary for discussion/comparison (attached) and indicated that such an inventory will be completed for each school, in order to compare the distribution of programs in the district.

-There is no recommendation from the committee at this time (in relation to the motion)

3. Assessment in SD46

-Much discussion about current assessment practices in SD46

-Jakob Knaus indicated that the FSA results and the graduation rates are the main statistics that are readily available to the public, and that the Board should be held responsible for improving these results

-Discussion about the validity/usefulness of the FSA results, within the current dynamics around the testing

-Assistant Superintendent Hierck gave a summary of the assessment practices in place in the district and the wide range of methods used (beyond FSA). There is also a plan to construct an assessment process that is more relevant to our district and could be of more use to staff, the Board and the public.

-Trustee White indicated that we as a Board need to communicate more to the public how we are addressing student achievement

Next meeting:

May 26, 2011, 1pm-2:30pm

School Board office.

Agenda:

Technology inventory

School Growth Plans



MEMO

To: Education Committee;
From: The Langdale Parent Advisory Council (PAC)
Date: Thursday, April 28, 2011

RE: Langdale Elementary School to Embark Upon a 5 Year Plan

Background:

September 2011 will mark the 50th anniversary of Langdale Elementary School - what better time to plan the next years ahead for such a Sunshine Coast landmark.

Issue:

We, at Langdale Elementary, know we are a wonderfully unique, thriving and vibrant school, however, concerns for Langdale's future prevail.

To address fears associated with low enrolment and school closure rumours, and to harness the enthusiasm, commitment and visions continually expressed by our parents, families and staff - Langdale Elementary is initiating strategic planning for our future and is engaging in a process that aims to enhance the overall experience of our students and all those in our learning community.

Method:

The PAC have begun this enhancement process by devising a questionnaire intended as a brainstorming tool and overall assessment of our strengths, weaknesses, opportunities and threats (SWOTs).*

This initial questionnaire was completed by the Langdale PAC and staff in March 2011. Responses were shared and discussed together by the staff and PAC on April 4, 2011.

Our next step is to distribute a similar survey to involve the rest of our parent and family community so EVERYONE is part of the decision-making process.

*SWOT is a strategic planning model developed by Albert S Humphrey at Stanford University in the 1960s, SWOT Analysis is a simple but useful framework for analyzing an organization's strengths and weaknesses, and the opportunities and threats faced. It helps focus on your strengths, minimize threats, and take the greatest possible advantage of opportunities available to you. SWOT is an extremely powerful ingredient in the recipe for business success and is used by most Fortune 500 companies in strategic planning.

SWOT Analysis & Outcomes/Solutions:

The SWOT details and results will be used to develop short-term and long-term strategic planning goals, solutions and outcomes.

ANALYSIS AREAS	OUTCOMES/SOLUTIONS
Strengths and Successes	<ul style="list-style-type: none"> Strengths and successes are clearly identified Continue to support and celebrate these in future Enhance these in future Communicate these to LES and the whole SSC
Weaknesses	<ul style="list-style-type: none"> Areas needing attention are identified Areas of need are prioritized Short- and Long-term solutions are generated
Opportunities	<ul style="list-style-type: none"> Directions for the future are defined Foundations/principles/vision statements established Specialty niche or focussed identity are created Programs and Curriculum enhanced
Threats	<ul style="list-style-type: none"> Which conditions are harmful to achieving our objectives/goals Our greatest challenges/barriers are identified so we can prioritize and address and resolve threats.

Programming Ideas:

Although the crafting of a detailed 5 year plan will begin more formally in September 2011, many programming visions and ideas have been generated:

The main visions expressed thus far:

- Community/Neighbourhood school model – LES would establish a non-profit society and programming would not only benefit our students but would also benefit all our neighbours and Sunshine Coast community. Through a Mentoring Program we could expand the Langdale community connections, building relationships and partnerships with others in our community - that would benefit all.
- LES to have a closer partnership with our “family of schools” – we could share more programming - we are a small community on the Coast with limited resources, can we find a way for seeing all school as a collective - invest in ALL schools - to share budgets and resources more often (this would encourage ALL of us –schools, kids, parents, community to be more connected, less competitive).
- LES to create their own distinctive identity and programming – focussed programming areas will guide us in the future whether it be Outdoor Education or Fine Arts. This would somewhat resemble the Alberta Charter School model.
- Middle school programming – LES and family of schools to share programming for this age group – this would help our smaller pool of older kids at LES, but also ALL kids on the Coast in the long run – socially especially, preparation for highschool where many have tough transitions. Pool resources for fantastic learning opportunities and field trips together. Combined School Sports teams would be great, with the focus less on competition but on teamwork and connecting etc.

Programming being initiated thus far:

- LES After School Child Care Program
- LES Family Zone Program
- LES Family Sports Night
- LES Glee Club
- LES Communications Program
- LES Student Leadership Program
- LES Revitalization Project
- LES Outdoor Ed Programming

Gibsons Neighbourhood Learning Centre

Purpose of the neighbourhood learning centre:

- Enhances the educational programs and services
- Provides additional community benefits
- Is suitable for co location in the school
- Can operate independently outside of the school hours
- Is capable of funding their operational costs
- Can function in a multi use space
- Others...

Description of Initial Current and Potential Programs/Services

Inventory	Current Programs	What's working well?	Areas for Attention	Potential trends 5, 10, 20 yrs.	Potential Programs/ services
Early Learning	Strong Start; KinderSpark (s)				
Preschool, day care, after school	Breakfast Club; After School Daycare (s)				
Family & Community Support Programs	Public Health immunizations; Glucagon Training; (6 times/year) Ongoing Nit & Lice Check; Community Services & School Counselling Services; (weekly with a few students) (s/c) Aboriginal education: First Nations Support Aboriginal			Changing demographics Significant first nations population (17 – 18%)	

	<p>Gatherings 4-6 yr (s/c) Increase to 2/per month; Aboriginal literacy support (s/c) Big Brothers/ Big Sisters (s/c) Bridges Therapy Programs (c) Assessment of 3-5 year olds</p>				
Recreation/ Physical Fitness	<p>SCYSA, SCBA (c) Floor Hockey (c) Athletic Teams @ GES (s) Intramurals (s) DPA (s) Cubs/Scouts (c) Cadets (c)</p>				
Arts & Culture	<p>GES Band (s) GES Choir (s) Musical Performances (s/c) Writers/poets presentations (s/c) Dance Recitals (c) Christmas Concerts (s) Shakespeare Plays (s) Bi-weekly Primary Assemblies (s)</p>				
Adult &					ESL Centre a

Continuing Education					possibility with increased immigrant population
Youth Involvement	Cadets (c)				
Enhanced Curriculum	Homework Club 2x/week Roots of Empathy (s)				
Community Engagement/ Community Development	Sea Cavalcade (c) RCMP/Liaison (c/s) Remembrance Day Assembly (c/s) Community Garden Environmental /Green Initiatives (c/s)				

School District No. 46 (Sunshine Coast)
Finance, Facilities & Transportation Committee Notes
For May 10, 2011 Regular Board Meeting

Date: April 20, 2011, 1:25 p.m.

Location: SBO

Present: Dave Mewhort, Greg Russell, John Pritchard, Silas White

1. Stewart has also finished the treatment plant at HMBES and expects the modular to arrive at CGES April 26, 2011.

2. The Draft West Howe Sound OCP was discussed and an email was sent to Andrew Allen summarizing our comments (see attached).

Next Meeting: May 18, 2011 at the SBO at 1 - 2:30 p.m.

Agenda:

Surplus Property update
Bussing Costs

Email to Andrew Allen – May 2, 2011

Hi Andrew,

Thanks for sending the Draft OCP to School District 46 for input. We appreciate the opportunity.

As chair of the Finance, Facilities and Transportation Committee the document came to me and was subsequently discussed at our committee meeting of April 20, 2011.

As I mentioned on the phone last week, we are very supportive of the Draft OCP, particularly the section on pages 39 and 40 regarding the expansion of community use in Langdale Elementary. As you know, we are not funded for these usages but we are supportive of the concept and look forward to discussions with you in the future.

We were also encouraged by your consideration of affordable housing for families on pages 8 and 68.

Lastly, the connection of the two sections of Stewart Rd. does not directly affect us, but we think it is a great idea for community.

Thanks again for your interest.

Dave Mewhort

Finance, Facilities and Transportation Committee Chair
School District 46

School District No. 46 (Sunshine Coast)

Policy Committee

Minutes

April 12, 2011

Attendance: L. Pratt, S White, D. Palmer, K. Mahlman, E. Brooks-Wilson, K. Sinnott (via phone)

1. Meeting called to order at 2:35pm
2. Trustee Orientation Handbook – Lori to work with Colleen and bring to May board meeting.
3. Regulations:
 - a. 4200 Decentralized Decision Making - this regulation needs to be updated to reflect the change to “family groupings” – Kerry & Deborah
 - b. 1800 School Attendance areas/ Cross Boundary transfers – the regulation and policy need to be updated and re-named.
4. Policy 3.4 Disposal of Property
 - a. Current policy is outdated. Reference materials were handed out. Everyone to take a look and bring suggestions for updating policy to the next meeting.
5. Meeting adjourned at 3:45 pm.

Next meeting: May 10, 2011 at 4 pm. School Board Office

Agenda:

1. Regulations
2. Property Disposal Policy
3. Policy Manual review



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Sunshine Coast RCMP
5800 Teredo Street, PO Box 188
Sechelt, BC V0N 3A7

Your File - Votre référence

Our File - Notre référence

Sunshine Coast Policing Committee
1975 Field Road
Sechelt, BC V0N 3A1

Date

May 2, 2011

RE: 2nd Quarter RCMP Report

Since the last policing committee meeting held on February 28, the Sunshine Coast RCMP has logged approximately 1,358 calls for service. This figure is down from 1,503 calls during this same period in 2010 although it is consistent with the figure for the same period in 2009 when we logged 1,311 calls.

I am pleased to announce that the 2010 Sunshine Coast Annual Police Report and Crime Statistics were completed in early April. Each local government group will receive a printed copy with CD and an electronic copy of the report has been placed on our detachment website for public viewing.

The senior management team is in the final stages of completing the Sunshine Coast Detachment Performance Plan and Unit Level Quality Assurance. Key stakeholders were contacted by letter and in some cases met with, to discuss priority community policing issues.

The detachment will be undergoing a scheduled Managerial Review from May 2 - 6, 2011. A total of 12 pre-determined areas for review were identified as per RCMP Policy. These will be reviewed by a team of RCMP Subject Matter Experts to ensure best practices and quality control.

We have seen a number of transfers at the detachment over the past couple of months. Recently Sergeant Stuart Falebrinza and Constable Jason Rummig departed the detachment to commence work at Chilliwack and Prince George detachments respectively. We are eagerly awaiting the arrival of Sergeant Mike McCarthy from the Agassiz detachment. He will replace Sergeant Falebrinza as the Operations NCO. Three general duty constables are in the process of transferring out to various areas in the lower mainland and we are expecting three replacements to join our detachment this summer. In March and April we had four general duty constables off duty sick and one plain clothes constable off on long term sick leave. On a positive note we have received notification that one of our Corporals is returning from long term sick leave in the coming weeks.

General Duty and Plain Clothes members have been busy with our annual firearms and shot-

gun qualifications. The RCMP boat team attended the coast for patrols and the Dog Unit from the Sea-to-Sky region also spent a few days on the coast patrolling with our members. This past Easter weekend the Integrated Road Safety Unit (IRSU) spent three days on the Coast enforcing the Motor Vehicle Act. Between our two Sea-to-Sky traffic members and the IRSU team, 74 speeding violation tickets were issued as well as 16 seatbelt charges and 15 unlicensed driver tickets.

Since March, the Sunshine Coast detachment has participated in various community events such as the Career Day at Chatelech High School and the Japan Relief fundraiser event held on April 17th, which raised \$50,000.00.

During our last reporting period we noted some files of interest and would like to provide an update on some of those files.

On January 19, a residence in Gibsons was victimized by a break and enter. Investigation to date shows a strong possibility that the crime was targeted and that the culprit had knowledge of the residence and its contents.

Recent string of B & E's (7) that have occurred since February 11. The areas targeted have been Gambier Island, Keats Island and Gibsons BC.

Update: Two suspects who are known to police have been identified and are being actively investigated for several break and enters on the Sunshine Coast and Gambier Island.

On Friday January 28, police conducted a search warrant at a residence on the Sechelt Indian Band lands where a 43 year old male was arrested at a residence.

Update: The male is currently before the court for Possession For the Purpose of Trafficking.

Some recent files of interest:

On Wednesday, March 23, 2011, at approximately 01:00 A.M., unknown persons gained entry into the Madeira Park Elementary school portable classrooms and caused damage estimated at several thousand dollars. Windows and exterior lights at the nearby Community Hall were also damaged. The Sunshine Coast RCMP responded and have seized several items for fingerprinting in an attempt to identify those responsible.

March 28, 2011: Sunshine Coast RCMP responded to a call from B.C Ferries who had found a male hiding above the ceiling tiles of the men's washroom on the Queen of Oak Bay. This occurred on the last sailing of the night from Horseshoe Bay to Langdale. The male was detained by ferry staff until police arrived. The male was found to be in possession of break-in instruments. GIS worked hard to build a case against the suspect and he has since pled guilty to Possession of Break-In Tools.

In the morning of April 8, 2011, Sunshine Coast RCMP received a call of a suicidal male involved in a domestic disturbance. Upon police arrival, a male and a female were located at the corner of Mountain View and Seacot. The male was in possession of what appeared to be a 12-gauge shotgun. A high risk takedown was initiated and the male was arrested without incident. Upon further inspection, the firearm was determined to be an imitation. A Sunshine Coast man was formally charged with 'Possession of a Weapon for a Dangerous Purpose' and

'Breach of Undertaking'. Following a bail hearing this male was released with strict conditions placed on him. He is currently awaiting trial.

April 15, 2011: Sunshine Coast RCMP GIS Street Crew investigated a marihuana grow operation in Roberts Creek. During the investigation extenuating circumstances developed where members had to prevent destruction of evidence and entered onto the property before a judicial authorization was granted. As a result, a no case seizure was made of 1,200 marihuana plants. B.C Hydro attended and located two electrical by-passes, one from the transformer and the second from the hydro meter. While looking for a hydro diversion, a significant amount of mold was located behind the insulation in the walls. An SCR D building inspector attended and put a no occupancy sign on the residence. Police records indicate that the individuals involved in this marihuana grow operation are linked to Organized Crime.

Overnight on the 24th of April 2011, thieves targeted several unlocked vehicles in a Langdale residential neighbourhood. Thieves were stealing anything from sunglasses to spare change to cellular phones and chargers. Two unsecured bicycles were also stolen; however, they were later recovered at the Langdale Ferry Terminal. Further, the suspects stole a fire extinguisher and sprayed the inside of yet another unlocked vehicle. In total, over 10 vehicles were hit.



Yours truly,

(HW BERDAHL) S/Sgt.
Detachment Commander
Sunshine Coast RCMP

/ts



May 5, 2011

Ref: 145744

To: Board of Education Chairs

Re: Bill 28 court ruling

I want to take this opportunity to tell you about some of the steps government will be taking in light of the BC Supreme Court's ruling on the BCTF's Charter challenge against the *Education Services Collective Agreement Act* (Bill 27) and the *Public Education Flexibility and Choice Act* (Bill 28), and to address some of the implications of this decision for British Columbia's boards of education. As you may be aware, government has decided not to appeal the ruling.

Our priority now is to work with our education partners to focus our resources on meeting the needs of individual students as we move towards personalized learning, while ensuring appropriate learning conditions in our schools and proper support for BC's teachers.

I have spoken with BCTF President, Susan Lambert, and BCSTA President, Michael McEvoy, about government's decision and the consultation needed to resolve outstanding issues. The Supreme Court has given government twelve months to address the repercussions of the ruling, and I am hopeful that we can come to a common view on the Court's decision and reach a negotiated resolution.

Throughout the consultative phase, the current provisions of the *School Act* and Regulation continue to apply for the organization of schools. Specifically, class size and composition legislation remains in effect, and boards continue to have the autonomy and flexibility to adopt a local school calendar provided the minimum number of hours of instruction are met and teachers and parents are consulted.

Yours truly,

George Abbott
Minister

pc: Susan Lambert, President, BCTF
Michael McEvoy, President, BCSTA



School District No. 46 (Sunshine Coast)
Administrative Regulations

FACILITIES

3720

SCHOOL VANS

The following procedures are to be followed with respect to School District No. 46 (Sunshine Coast) 15 passenger van use:

1. Drivers must have a CLASS 4 License (in keeping with BC law) and be formally approved as a School District driver through submission and approval of a driver abstract.
2. No School District 46 15 passenger van is equipped with roof racks (all have been removed).
3. All passengers **MUST** wear seat belts. Drivers are not permitted to proceed until all passengers are buckled up.
4. All School District 46 15 passenger vans are safety inspected by an independent company every 6 months under the supervision of the Manager of Facilities and Maintenance.
5. All School District 46 Vans must be equipped with winter tires for winter use.
6. Prior to taking the van out, tire pressure must be checked to ensure that the pressure is compliant with manufacturer's recommended pressure levels. A tire pressure gauge is available in all vans and drivers must sign the van log to confirm that this has been done prior to leaving, along with the aspects of the safety checklist.
7. Where drivers are unsure of weather conditions or feel that there is anything untoward or unsafe then **DO NOT PROCEED**.
8. When the school van is being refueled, all passengers shall step out.
9. The driver of the school van shall ensure that:
 - a. the van is not loaded beyond its licensed seating capacity;
 - b. riders receive instructions on the safest methods for loading and unloading;
 - c. riders are advised of required conduct with respect to seating (i.e. use of seatbelts) and behaviours while in the van.
10. District transportation regulation 3800 shall be adhered to (e.g. children under the age of thirteen (13) shall not be transported in a front passenger seat equipped with an air bag).
11. The van logbook and copies of insurance and government inspection certificates shall be kept in the van.
12. A list of passengers riding in a school van shall be established and maintained in an accurate and up-to-date manner.

Date adopted: February 12, 2001
Revised: February 15, 2002; March 8, 2011

Reference: Motor Vehicle Act Regulation 26/58, Board Policy 1.3 Pre-trip checklist and maintenance log attached.

Supt. Signature:



School District No. 46 (Sunshine Coast)
Administrative Regulations

FACILITIES

3720

SCHOOL VANS (cont'd)

13. Where a school van is damaged, becomes defective or malfunctions, its driver shall, at the first indication of the damage, defect or malfunction, stop at, or as near as practical to, a place off the travelled portion of the road and not proceed until safe to do so.
14. Drivers of school vans shall adhere to the Motor Vehicle Act and its Regulations.
15. Any fines associated with violations, infractions, tickets or citations are the sole responsibility of the individual employee or volunteer driver.
16. Drivers and administrators must consider the total length of day for an employee driving a School District van after working a full day, when planning a trip.

Page 2 of 3

Date adopted: February 12, 2001
Revised: February 15, 2002; March 8, 2011

Reference: Motor Vehicle Act Regulation 26/58, Board Policy 1.3 Pre-trip checklist and maintenance log attached.

Supt. Signature:



School District No. 46 (Sunshine Coast)

Administrative Regulations

ADMINISTRATION

3550

RENTAL OF SCHOOL FACILITIES

The primary consideration of the Board regarding school facilities is their availability and readiness for school activities.

In addition the Board welcomes and encourages the use of school facilities by responsible community organizations and groups when not required for school purposes, in support of growth in community spirit, learning and health.

The rental of school facilities will be on a cost recovery basis.

A. Field Bookings

1. The district reserves the right to cancel any booking if, in the opinion of the principal or Manager of Facilities and Transportation, weather conditions have rendered a field liable to damage by use at the scheduled time.
2. Groups for whom the cancellation of the use of a playing field would cause a significant consequence, such as the loss of a position in league play, may be permitted to use the field provided an undertaking is given to indemnify the district for any damage caused by using it. The Manager of Facilities and Transportation shall judge if the undertaking is satisfactory and shall determine what damage, if any, requires repair.
3. Applications for the use of fields for minor ball should be submitted to central booking no later than March 15.
4. If school facilities are required in conjunction with activity on the grounds, a separate application shall be made to central booking.
5. Access to school fields is given on the understanding that:
 - (a) Adequate supervision shall be provided at all times;
 - (b) No alcohol or smoking shall be permitted on the fields;
 - (c) All refuse shall be placed in containers provided for the purpose.

Page 1 of 8

Date adopted: January 1996
Revised: Dec 20/99; May 8/07; Mar 8/11

Reference:

Supt. Signature:



School District No. 46 (Sunshine Coast)

Administrative Regulations

ADMINISTRATION

3550

RENTAL OF SCHOOL FACILITIES (continued)

B. Priority For Use

1. Regular School Hours

a. School

Note: Elementary classrooms and gyms: 7am - 5pm

Secondary classrooms: 7am – 6pm

Elphinstone Secondary gym: 7am – 8pm

Chatelech Secondary gym: 7am – 9pm

2. Other Hours

a. School (extra-curricular)

b. Groups comprised of children of school and preschool age (local)

c. Groups comprised of adults (local)

d. Groups comprised of children of school age (out-of-district)

e. Groups comprised of adults (out-of-district)

C. Categorization of User Groups

Category

1. School groups

2. Youth groups largely comprised of school age and preschool children, Local 801 C.U.P.E. meetings / S.C.T.A. meetings, and groups entirely comprised of district employees (if facility is not required by a renter in Categories 3 or 4).

3. Cultural, religious, educational, and other non-profit groups e.g.

a. Service clubs whose profits are spent on service within the district.

b. Local governments

c. Community Schools

4. Entrepreneurial groups for private profit.

Page 2 of 8

Date adopted: January 1996
Revised: Dec 20/99; May 8/07; Mar 8/11

Reference:

Supt. Signature:



School District No. 46 (Sunshine Coast)

Administrative Regulations

ADMINISTRATION

3550

RENTAL OF SCHOOL FACILITIES (continued)

D. General Conditions

1. Where a school facility has been designated a joint facility in an agreement between the Board and another local governing body e.g. SCRCD, the use and rental fees for that facility shall be as provided for in the formal Master Joint Use Agreement or its Addendums.
2. Except for curricular and extracurricular needs during the school day, all applications for use of facilities shall be made through the Central Booking Office.
3. Applications shall be made for each separate school function to be held after 5:00PM (Elementary), 6:00PM (Secondary) during the school week, but for regularly scheduled activities only one application shall be required for the year.
4. The person in charge of the activity shall sign an agreement/contract specifying terms and conditions for the rental.
5. The user group shall undertake responsibility for ensuring that smoking is not permitted in the school and that fire exits remain clear at all times and parking regulations are adhered to.
6. The user group may provide alcohol under the following conditions:
 - a. No minors are to be allowed within the building where the alcohol is being served. If minors are part of a performance as part of the user groups function, there is to be no alcohol on tables within view or sold or consumed while students are in attendance.
 - b. Alcohol may only be served within the containment of the building structure.
 - c. Appropriate licensing through the Liquor Control Board is to be obtained. This is the responsibility of the user group.
 - d. The building principal and the superintendent are to be informed if the rental of the facility is to include the serving of alcohol.
 - e. All traces of alcohol are to be removed by the user group. No empty cans, bottles etc. are to be placed in garbage cans or dumpsters on school district property.

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RENTAL OF SCHOOL FACILITIES (continued)

7. For activities where juveniles (under 19) are in attendance, adult supervision shall be provided at all times.
8. If property or equipment is damaged in the course of a renting group's activities, or if the behaviour of some members of a group is judged to be unacceptable, rental of any school facility, to the group, in the future may be refused.
9. Property or equipment damage shall be assessed and paid to the district via the Central Booking Office before the group is rented to again.
10. When a party with priority is not making use of a facility, the facility shall be made available to other groups according to Section A.
11. The Board or its representative has the authority to refuse or to terminate any booking.

E. Booking Procedures

1. All school facility use bookings, including field use, will be done through the central booking person.
 - Specialty areas shall include gymnasiums, libraries, art rooms, foyers and theater (Chatelech Secondary only)
2. Five working days notice must be received for the following bookings:
 - rooms;
 - field only;
 - gymnasiums;
 - theatre seating only.
3. Ten working days notice must be received for the following bookings:
 - rooms with equipment;
 - theatre.

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RENTAL OF SCHOOL FACILITIES (continued)

F. Cancellation

1. A minimum of one week’s notice is required for a facility booking to be cancelled. Failure to provide such notice will result in a charge for the rental and any custodial costs incurred. Cancellation must be done by notifying the Central Booking Office.

G. Access to Facilities

1. School facilities are not available during the day of any scheduled school holiday, any non-instructional day, or during exam weeks.
2. On the day of the event, the individual who made the booking for each activity shall seek out the custodian or security person on duty to enquire about any equipment, etc. needed for that activity period.
3. A school district employee must be on duty in the school for the entire rental.
4. Unless there is an emergency, access to the school office shall not be granted.
5. Teacher work areas must be respected. The teacher,s desk must not be used. If any chalkboards/whiteboards have ‘PLO’ written on them, they must not be erased. Teacher materials e.g. pens, pencils, felts books, paper and other school or office supplies must not be used by the user group. The user group must bring their own supplies.

H. Use of Equipment and Furnishings

1. Equipment and furnishings needs shall be clearly specified in any rental application. If you require additional help with set up, there may be an additional charge.
2. Audiovisual equipment already in the schools may be rented to user groups provided their use is specified in the rental application.
 - TV/VCR/DVD Player:
 - Categories 1-3: Day 1 (\$6.00); Day 2+ (\$5.00/ day)
 - Category 4: Day 1 (\$18.00); Day 2+ (\$15.00/day)

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RENTAL OF SCHOOL FACILITIES (continued)

H. Use of Equipment and Furnishings cont'd

3. Non-expendable equipment or furniture shall be supplied at no charge. Equipment shall be returned to storage after the activity.
4. Expendable sports equipment such as, but not limited to, balls and bats, shall not be loaned to rental groups.
5. Persons using apparatus and equipment do so at their own risk. The district shall not be held responsible for injuries to persons using the facility.
6. Games or the use of equipment which will damage the facility shall not be allowed. The use of any footwear leaving marks on the gym floor is prohibited.
7. Renters' equipment or personal possessions may not be stored in any school.
8. In their application to rent, user groups must specify if they wish to rent change rooms and shower rooms.
9. Stage or property fixtures which require bracing to walls or pinning to stage curtains may not be used.
10. No connections to electrical panels will be permitted without prior authorization from the Maintenance Department. This permission must be requested when booking facilities.
11. Computer labs and projection machines are not available for booking.

I. Fees and Rental Rates

The Board shall, from time to time, establish such charges as it considers appropriate for the use of school facilities. The schedule of rental charges shall be available at the Central Booking Office and at all schools.

Special requests for access to School Board buildings and grounds that are not covered by the normal regulations may be submitted in writing to the Superintendent of Schools for approval. Charges for such rental situations shall be set on an individual basis by the Superintendent.

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RENTAL OF SCHOOL FACILITIES (continued)

I. Fees and Rental Rates cont'd

1. Fees and rental rates - when a custodian is on regular shift:

	Category 1	Category 2	Category 3	Category 4
<u>Fees:</u>				
Booking (single or multiple)	no charge	\$15.00	\$15.00	\$20.00
<u>Rental Rates:</u>				
Classrooms	no charge	no charge	8.00/hour	15.00/hour
Community Use Rooms	no charge	no charge	8.00/hour	15.00/hour
Kitchens	no charge	no charge	8.00/hour	11.00/hour
Cafeterias	no charge	no charge	11.00/hour	17.00/hour
Elphinstone Courtyard	no charge	no charge	15.00/hour	30.00/hour
Chatelech Foyer	no charge	no charge	15.00/hour	30.00/hour
<u>Gymnasia:</u>				
Madeira Park, Langdale, Sechelt	no charge	no charge	9.00/hour	25.00/hour
Cedar Grove, Davis Bay, Gibsons, Roberts Creek, West Sechelt, Kinnikinnick Halfmoon Bay	no charge	no charge	12.00/hour	27.00/hour
Chatelech, Elphinstone, Pender Harbour	no charge	no charge	22.00/hour	75.00/hour
<u>Shower Rooms/Change Rooms:</u>				
Secondary, male or female	no charge	no charge	15.00/day	35.00/day
Fields	no charge	no charge	10.00/hour	25.00/hour

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RENTAL OF SCHOOL FACILITIES (continued)

I. Fees and Rental Rates cont'd

2. For weekend use, the charge for custodial services is \$25 per hour – four hours minimum.
3. All user groups are required to pay the following charges at the same time the application for booking is made.
 - a. A \$15 facility booking fee for each application (including field bookings).
 - b. The facility rental rate determined as per Section I.
 - c. Usage fee for equipment as set out in Section H.
 - d. Any additional custodial cost.
 - e. NOTE: THE BOOKING WILL NOT BE COMPLETED AND THE USER GROUP WILL NOT BE GIVEN ACCESS TO THE FACILITY WITHOUT PAYMENT IN ADVANCE MADE AT THE TIME OF BOOKING.
4. The theatre at Chatelech Secondary can be rented by calling the school directly.

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HEAD LICE

Early in the school year the district’s policy on the control of head lice, together with a summary of information about head lice and their treatment, will be made available to all parents by way of the school newsletter and/or open house and/or other large gathering of parents.

1. The Parent Advisory Council for each elementary school, in consultation with the school administrator, may have organized a group of parents willing to be trained as screeners for head lice. These volunteers can be available as determined by volunteers and school staff.
 - Within the first two weeks of September
 - Within the first two weeks of January
 - Within the first week after spring vacation

Monthly screening is encouraged if parent support is available. Volunteers should also be available on an on-call basis in the event the school is notified that there are one or more students at the school who have head lice. Regular reminders about checking for lice should take place.

Students with head lice do not need to be sent home until the end of the school day. However, if someone is at home, they can be sent earlier. A parent or guardian of the student who has been identified as having head lice should be notified, preferably verbally, but also by note if necessary, and informed that the student has head lice. Health Department informational brochures outlining procedures for treatment and acceptable treatment agents should be given or sent to the parent or guardian as well.

2. When cases of head lice are confirmed, parents shall be asked to do the following:
 - a. Contact the school, if discovered out of school time.
 - b. Treat the child at home.
 - c. Remove all nits.
 - d. Freeze, dry clean, or high-heat launder clothing, bedding, and personal articles.
 - e. Check other family members and treat if head lice are found.

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HEAD LICE – Cont'd

- f. Refer to Public Health information regarding timelines for follow-up treatment and other preventative methods.

Notice should be sent home to parents indicating there is an active head lice problem in the class/ school and that parents should maintain vigilance

- 3. Because of the social mores and prevalent attitudes towards the presence of lice in children, those involved in checking are expected to exercise tact and discretion in dealing with students who are identified as being affected by the problem.

Further in view of the difficulties inherent in controlling an outbreak, it is recognized that the school's efforts in controlling an outbreak are in the hands of individual parents.

Consequently, schools are encouraged to solicit the assistance of parents to deal with severe infestations. In such an event, school administrators would help organize a group of volunteers willing to be trained as screeners for nits and lice.

Whenever possible, Principals will inform parents of widespread checks prior to occurring so parents have the option to complete the check in private or at a healthcare centre.

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