

**MINUTES OF THE REGULAR MEETING OF THE  
SUNSHINE COAST BOARD OF EDUCATION (SCHOOL DISTRICT NO. 46)  
Held on Tuesday, October 13, 2009 at 7:00 P.M.,  
At Madeira Park Elementary School, Madeira Park, B.C.**

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PRESENT: TRUSTEES: S. White, Chair; K. Sinnott, Vice-Chair; F. Heppell;  
J. Scott; L. Fielding; D. Mewhort

STAFF: D. Hierck, Assistant Superintendent of Schools  
D. Ready, Secretary-Treasurer  
C. McPhedran, Confidential Secretary

REGRETS: D. Palmer, Superintendent of Schools  
G. Russell, Trustee

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#12 Call to Order

The meeting was called to order at 7:00 p.m.

Chair White acknowledged that the meeting was taking place on the traditional territories of the Sechelt Nation. He passed on regrets from Trustee Russell and Superintendent, D. Palmer and welcomed the SCTA president, J. Garrels, DPAC representative, S. MacKenzie, and Coast Reporter representative, J. Wagler.

#13 Presentations (10 minutes in total)

1. Iris Griffith Interpretive Centre, Michael Jackson and Leanne Ennis.

Michael Jackson and Leanne Ennis gave a very informative presentation on the Iris Griffith Interpretive Centre and the many activities that are available to students.

#14 Public Question Period (10 minutes in total)

No questions were asked at this time.

#15 Adoption of the Agenda

MOTION: Sinnott/Mewhort

“That the agenda be adopted as circulated.”

Carried.

#16 Approval of Minutes of Prior Meetings

MOTION: Mewhort/Heppell

“That the minutes of the Regular Meeting of September 8, 2009 and Record of the Closed Meeting of September 8, 2009 be adopted as circulated.”

Carried.

#17 Reports

(a) Executive Report:

INFORMATION ITEMS:

(1) Cheques Issued for the month of September 2009

(1) Enrolment update as of September 30, 2009

Secretary-Treasurer, D. Ready advised that the enrolment report has been submitted to the Ministry and we are awaiting confirmation of the numbers.

(2) Annual Facilities Grant Update

D. Ready reviewed the Annual Facilities Grant (AFG) reduction and the challenging times that the district is experiencing as a consequence.

(3) SMARTTool Service Level Agreement for School District No. 46 (Sunshine Coast).

D. Ready explained this agreement to the Board and then several questions were asked by the trustees.

Trustee Mewhort thanked D. Ready for her concise reports.

ACTION ITEMS:

(1) Class Size Report or September, 2009

T. Hierck reviewed the Class Size report.

Chair White commented that he is impressed by the class sizes in the district and all the work done by our administrators.

MOTION: Mewhort/Heppell

“That the Board accepts the report indicating that the Superintendent has received and reviewed the Principal’s report for all schools and classes for the 2009/2010 school year and confirms that as of September 30, 2009, the organization of classes is in compliance with the provisions of the School Act and is appropriate for student learning.”

Carried.

(2) Public Sector Energy Conservation Agreement Funding – Capital Project Bylaw.

MOTION: Mewhort/Scott

“That School District No. 46 (Sunshine Coast) Capital Project Bylaw No. 126110 in the amount of \$108,817 be advanced three readings at this meeting.”

Carried unanimously.

MOTION: Mewhort/Sinnott

“That School District No. 46 (Sunshine Coast) Capital Project Bylaw No. 126110 in the amount of \$108,817 be read for a first, second and third time, passed and adopted.”

Carried.

(3) Student Survey Prize Draw.

Trustee Fielding and Trustee Sinnott assisted in drawing the names for the Student Survey Prizes. The three winners were: Talya Sametz-Madden, \$1000; Kristy Murray, \$750; Alex Robertson, \$750.

(b) Superintendent's Update

T. Hierck reviewed the Superintendent's report. He explained that the items listed were the larger issues tackled since the last board meeting.

T. Hierck gave a brief summary of the Fall Conference held in September. He reported that the event was received favourably by both the teaching staff and CUPE employees who commented that coming together as a group such as this, gives them a chance to get to know each other. It was also noted that the keynote speakers, Wayne Hulley and Damian Cooper, curtailed many of their expenses for this particular conference in consideration to our smaller district.

T. Hierck gave the Board an update on the Community Consultation meetings in the Sechelt area. He explained that representatives from the teaching staff, students, Parent Advisory Councils and members of the community were invited to participate on this committee.

Trustee Scott asked about the discussions coming out of these meetings. T. Hierck explained no decisions are made at these meetings. Recommendations will be presented to the Board at the November meeting.

Chair White extended his appreciation for the update and for all the work that is being done on this committee.

(c) Chairs Report:

Chair White presented his report and explained the recommendations that he was bringing forward.

(i) MOTION: Mewhort/Scott

“That the Board of School District No. 46 (Sunshine Coast) request that senior management report on progress of the joint fields strategy with the SCR D at the November board meeting.”

Carried.

(ii) MOTION: Mewhort/Heppell

“That the Board of School District No. 46 (Sunshine Coast) write to the SCRCD to request the restoration of Joint Use funding in the 2010-11 SCRCD budget.”

Carried.

(iii) MOTION: Mewhort/Sinnott

“That the Board of School District No. 46 (Sunshine Coast) write to the SCRCD requesting clarification on how they perceive the Joint Use Committee in their governance/committees structure, and to inform them of how the Board of School District No. 46 (Sunshine Coast) perceives the committee.”

Carried.

(iv) MOTION: Scott/Fielding

“That the Board of Education arrange Board-Council meetings with the Town of Gibsons Council, Sechelt Indian Government District Council and the District of Sechelt Council.”

Carried.

(v) MOTION: Mewhort/Heppell

“That the Board of School District No. 46 (Sunshine Coast) approve the Vision, Mission and Values Statement as presented in the agenda package.”

Carried.

(vi) MOTION: Scott/Heppell

“And furthermore, that the Board of School District No. 46 (Sunshine Coast) replace Section 1 of its Governance Policies with “Vision, Mission and Values,” and the content as presented in the agenda package.”

Carried.

(d) Committee Reports:

(1) Policy Committee

(i) Conflict of Interest

MOTION: Sinnott/Heppell

“That the Policy 3.4 be adopted as attached.”

Carried.

(ii) Substance Abuse

MOTION: Mewhort/Scott

“That Policy 5.4 be adopted as attached.”

Carried.

(iii) First and Second Reading of further changes to Bylaw 8000.

MOTION: Mewhort/Sinnott

“That the motion to amend Bylaw 8000 as follows be read for a first and second time.”

Carried

“ That 11.0 (Board Representatives) under Procedural Bylaw 8000 be deleted, that the heading of Bylaw 13.0 be changed to: Committees: and the word “standing: be deleted from 13.1.”

“That Bylaw 13.12 under Procedural Bylaw 8000 be amended by adding the following sentence at the end: “Ad Hoc committees are time-limited and normally appointed to complete a task, at which time they cease to exist.”

“That the new Bylaw 13.2 under Procedural Bylaw 8000 be created as follows: “Committee meeting agenda packages will be distributed to all trustees at least 7 days prior to committee meetings. Public committee meetings will have their corresponding agenda packages published on the School District No. 46 (Sunshine Coast) website at that time.”

All subsequent Bylaws in 13.0 (including the old 13.2) are to be re-numbered.

“That Bylaw 13.8 under Procedural Bylaw 8000 be amended by replacing the word “member” with “trustee.”

The board agreed unanimously that the bylaw proceed to a third reading.

MOTION: Mewhort/Sinnott

“That the motion to amend Bylaw 8000 be read for a third time.”

Carried.

(2) Education Committee

Trustee Scott reviewed the report.

MOTION: Scott/Heppell

“That the Board of Education respond to Lori Dixon’s letter regarding adult education and retraining, conveying the following points:

- a. Community Learning Centre is now open and offers education opportunities for all adults.

- b. The new strategic plan (near completion) included investigating partnerships with post-secondary institutions.”

Carried.

(3) Strategic Plan Update

Trustee Fielding gave an overview of the progress to date on parent engagement.

MOTION: Mewhort/Heppell

“That the committee notes be received.”

Carried.

#18 Pending Business

- (a) Report on Action from Previous Meeting:

The Report on Action from the previous meeting was reviewed.

- (b) Diary:

The Diary from the previous meetings was reviewed. As noted on the Diary, all items marked complete will be removed from the next Diary.

MOTION: Mewhort/Heppell

“That the following motions on the Diary be moved to the Strategic Plan:

**Staff Items:**

- |         |  |
|---------|--|
| 118(c)1 | Community School Presentation            |
| 119(a)  | Community Garden                         |
| 102(a)3 | Possible Elementary School Consolidation |
| 192(a)6 | Neighbourhoods of Learning               |

**Education Items:**

- |            |                        |
|------------|------------------------|
| 59(a)5     | Exceptional Educators  |
| 115(b)4(i) | Community Consultation |

**Chair/Trustee Item:**

- |        |  |
|--------|--|
| 19(b)4 | Community Schools – Board to Board Meeting.” |
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Carried.

MOTION: Mewhort/Scott

“That the Report on Action and Diary be received.”

Carried.

#19 Correspondence

- (a) Jakob Knaus – Ferry Advisory Committee Southern Sunshine Coast.

- (b) Margaret MacDiarmid, Minister of Education

Chair White summarized his letter that was sent to the Minister, which in turn initiated this response from the Minister.

- (c) Sue Lamb, Halfmoon Bay Community School Association

- (d) Norm Blair, Sunshine Coast Youth Soccer Association (SCYSA) – Field Improvements to Elphinstone Secondary School.

Chair White explained that the letter from SCYSA is a formal announcement and that the work has already started at Chatelech Secondary Field.

- (e) Barry Janyk, Mayor – Intergovernmental Meeting

- (f) Diane Henley, Cedar Grove Celebration Ceremony.

- (g) BC Teachers' Federation Public Ed Conference

- (h) Connie Denesiuk, President BCSTA

- (i) Stacia Leech, Sunshine Coast Leadership Initiative

MOTION: Mewhort/Heppell

“That the correspondence be received.”

Carried

#20 New Business

- (a) Administrative Regulations – for circulation.

MOTION: Sinnott/Mewhort

“That the Administrative Regulation 3380, 2350, 1753, 1808, 1840, 2200 and 1360, as presented in the agenda be approved for circulation.”

Carried.

- (b) Administrative Regulations – for approval.

MOTION: Fielding/Mewhort

“That the Administrative Regulation 3790, 2550 and 2400, as presented in the agenda be approved.”

Carried.

#21 Questions and Inquiries From the Public Relating to the Board Meeting

SCTA president, J. Garrels commented on the Class Size Report and how important it is.

Chair White spoke regarding Bill 33 and the ongoing challenge that the district faces with funding costs and budget restraints. He also mentioned that in July a letter went out to the Minister of Education regarding funding.

Trustee Mewhort referred to the Provincial Council Meeting taking place on October 23, which he will be attending. He said he will be reporting on these concerns.

S. MacKenzie asked about the district's Emergency Preparedness. She enquired about the funds set aside for this and also asked if the public could be informed of what inventory the schools have in preparation for an emergency. Secretary-Treasurer, D. Ready responded that this is in progress.

J. Wagler asked if she could have the summary of the information for the Grad Survey.

#22 Next Meeting

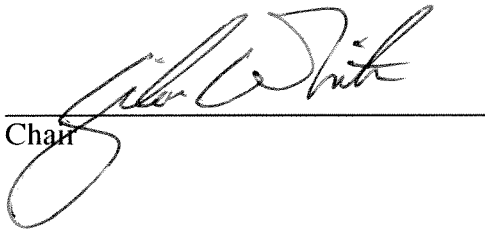
The next Regular Board meeting is scheduled for November 10, 2009 at the School Board Office.

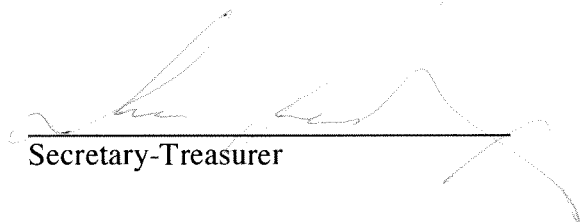
Chair White thanked Fred Thorsell, principal of Madeira Park Elementary, for hosting the board meeting.

#23 Adjournment

There being no further business, the meeting was adjourned at 8:40 p.m.

Carried.

  
Chair

  
Secretary-Treasurer