

**MINUTES OF THE REGULAR MEETING OF THE
SUNSHINE COAST BOARD EDUCATION (SCHOOL DISTRICT NO. 46)
Held on Tuesday, September 9, 2008 AT 7:00 P.M.,
AT THE SCHOOL BOARD OFFICE, GIBSONS, BC**

PRESENT: TRUSTEES: Mr. S. White, Chair; Mr. K. Sinnott, Vice-Chair; Ms. M. Bittroff; Mrs. L. Dixon; Mr. N. Gleadow; Mr. D. Mewhort; Mr. G. Russell

STAFF: Mrs. D. Palmer, Superintendent of Schools
Mr. T. Hierck, Assistant Superintendent
Ms. A. deBucy, Secretary-Treasurer

#1 Call to Order

The meeting was called to order at 7:02 p.m.

#2 Presentations

(a) Vancouver Coastal Health - HPV:

Donna Jepsen, Team Leader, Community and Family Health, Vancouver Coastal Health outlined details on the new vaccine program being introduced this fall to protect girls from cervical cancer.

#3 Public Question Period

Nil.

#4 Adoption of the Agenda

MOTION: Russell/Bittroff

“That the agenda be adopted as amended with the addition of New Business Item No. 9(d).”
Carried.

#5 Approval of Minutes of Prior Meetings

(a) MOTION: Russell/Bittroff

“That the minutes of the regular meeting of June 10, 2008, and the Record of the Closed meeting of June 10, 2008 be adopted as circulated.”
Carried.

#6 Reports

(a) Chair’s Report:

Nil.

(b) Superintendent's Report:

In addition to the information items included in the report, the following topics were reviewed with trustees:

(1) Class Size Report:

Deborah Palmer reviewed the report with trustees.

MOTION: Russell/Bittroff

"That the board accepts the report of the Superintendent indicating that School District No. 46 was in compliance with Section 76 of the *School Act* for the month of June 2008."

Carried.

(2) 2008/2009 Achievement Contract:

Deborah Palmer spoke to the Achievement Contract which was submitted to the Ministry of Education over the summer.

MOTION: Gleadow/Russell

"That the board approve the 2008/2009 Achievement Contract as presented."

Carried.

(3) K-1 Report Card Template:

Deborah Palmer reviewed the proposed template.

MOTION: Bittroff/Mewhort

"That the board approve the report card template and cover as the district standard for K-1."

Carried.

(c) Secretary-Treasurer's Report:

In addition to the information items included in the report, the following topic was reviewed with trustees:

(1) Sechelt Elementary School Renovation Update

Andrea deBucy provided an update to the board.

(2) Cheques Issued:

Andrea deBucy reviewed the cheques issued during the months of June, July and August.

(3) 2007/2008 Financial Statements:

The financial statements were presented.

MOTION: Russell/Bittroff

“That the board adopt the Audited Financial Statements for the fiscal year ended June 30, 2008 as presented.”

Carried.

(d) Trustee Reports:

Greg Russell distributed and spoke to his report on recent meetings attended.

MOTION: Russell/Bittroff

“That the board dedicate the Elphinstone Secondary School library in honour of June Wilson.”

Carried.

(e) Standing Committee Reports:

(1) Policy Committee:

Dave Mewhort reviewed the May 30th and June 9, 2008 meeting notes. It was also noted that Diary Item No. 87(a)1 is now complete and can be removed from the policy committee Diary.

Dave Mewhort also served a notice of motion for the suggested revisions to Bylaw 8000. It was noted that this will be an omnibus motion which will be added to the October Regular board meeting agenda.

(2) Education Committee:

The notes from the August 28, 2008 committee meeting were reviewed.

MOTION: Gleadow/Bittroff

“That the board approve ‘Orientation and Mobility 11’ and ‘Principles of Social Interaction 10’ as Board Authorized Courses, and that they be ‘fast tracked’ through the Ministry approval process.”

Carried.

(3) Sustainability Committee:

The notes from the June 9, 2008 committee meeting were reviewed.

It was recommended that the board discuss the viability of a consistent recycling program in our schools.

MOTION: Russell/Bittroff

“That the board update Doug Wright’s May 2007 Energy Conservation report with consumption figures and dollars by utility.”

Carried.

The next committee meeting is scheduled for September 23, 2008, 1:00 pm – 2:30 pm at the School Board Office.

MOTION: Mewhort/Russell

“That the reports be received.”

Carried.

#7 Pending Business

(a) Report on Action from Previous Meeting:

The Report on Action from the previous meeting was reviewed.

MOTION: Sinnott/Russell

“That the Report on Action be received.”

Carried.

(b) Diary:

The Diary from the previous meetings was reviewed. As noted on the Diary, all items marked complete will be removed from the next Diary.

i) MOTION: Sinnott/Russell

“That the Diary be received.”

Carried.

ii) MOTION: Mewhort/Bittroff

“That the Policy Committee develop a draft Terms of Reference for the Education Standing Committee.”

Carried.

#8 Correspondence

(a) Carmel Graham – French Immersion:

The letter was received.

(b) Gwen Walwyn – StrongStart in Pender Harbour:

The letter was received.

(c) Jakob Knaus – Student Ferry Fares:

The letter was received.

(d) S.C. Regional District – School Community Connections Program:

The July 17th letter was reviewed.

(e) S.C. Regional District – School Community Connections Program:

The August 5th letter was reviewed.

(f) BC Advocacy Institute – School Fees and Related Matters:

The letter was received.

(g) BCSTA – TILMA:

The letter was reviewed.

(h) John Davies – Chatelech Field Upgrade:

The letter of support for the proposed field upgrade was received.

(i) Lighthouse Learning Network – Training Program:

The correspondence was received.

(j) Ministry of Education – Foundation Skills Assessment:

The letter was reviewed.

(k) The Irving K. Barber BC Scholarship Society – Annual Review:

The letter was received.

(l) Northern BC Winter Games Society – 2009 Northern BC Winter Games:

The letter was received.

(m) Parents for Democracy in Education:

The letter was received.

(n) Correspondence Procedures:

Trustees discussed procedures relating to correspondence received by the board.

MOTION: Mewhort/Bittroff

“That the correspondence be received.”

Carried.

#9 New Business

(a) Administrative Regulations:

(1) Anaphylaxis (No. 1080):

MOTION: Sinnott/Russell

“That the board approve the revisions to Regulation No. 1080, Anaphylaxis.”
Carried.

The final revision of this regulation will now be posted on the website.

(2) Communication with Outside Therapists (No. 1240):

MOTION: Sinnott/Russell

“That the board approve new Regulation No. 1240, Communication with Outside Therapists.”

Carried.

The final version of this new regulation will now be posted on the website.

(3) Extended Experiences (No. 2550):

A draft revision to the regulation has been circulated for input. The deadline for input is October 24, 2008.

(4) Minor Revisions:

Minor revisions have been made to several regulations. The revised versions have now been circulated and posted on the website.

(b) Proposed Changes to Fall Board Meeting Schedule:

The proposed changes were reviewed.

MOTION: Bittroff/Gleadow

“That the board approve the proposed changes to the fall board meeting schedule as presented.”

Carried.

(c) Intergovernmental Meeting:

The next Intergovernmental meeting will be hosted by the Sechelt Indian Band and is scheduled to take place on October 23, 2008, 6:30 pm at the Sechelt Indian Band Hall.

(d) HPV Immunization Program:

MOTION: Bittroff/Russell

“That the board endorse the HPV immunization program based on scientific research.”
Carried.

#10 Communications

Trustees passed on items that they wished published in the September *Board Synopsis*.

#11 Questions and Inquiries From the Public Relating to the Board Meeting

Audience members asked questions and made several comments.

#12 Next Meeting

MOTION: Sinnott/Mewhort

The next Regular Board meetings be scheduled as follows: October 7, 2008 at 7:00 p.m. at the school board office in Gibsons; November 4, 2008 at 7:00 p.m. at Sechelt Elementary and December 9, 2008 at 7:00 p.m. at the school board office in Gibsons.”
Carried.

#13 Adjournment

There being no further business, the meeting was adjourned at 8:52 p.m.

Chair

Secretary-Treasurer