



School District No. 46 (Sunshine Coast)

Administrative Regulations

ADMINISTRATION

1950

VISITORS

1. Principals shall establish guidelines and procedures for visitors to their school.
2. These guidelines shall be communicated to all potential visitors.
3. Clearly visible printed or painted signs shall indicate to all visitors that it is necessary for them to report to the school office before proceeding to any other part of the school building.
4. Staff who have invited resource people to the school shall notify the school office of the arrangements.
5. Staff and administration who become aware of visitors who have bypassed the established procedures shall request the person to report to the office.

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Date approved: January 1996

Reference:

Date revised:

Supt. Signature: