



School District No. 46 (Sunshine Coast)

## Governance Policies

### 2.0 GOVERNANCE

#### 2.5 ROLE OF BOARD COMMITTEES

The Board shall appoint standing committees and ad hoc committees to help carry out its governance responsibilities in accordance with Bylaw 13.0.

Consequently, committees:

- 2.5.1 Shall not interfere with the wholeness of the Board's job, or with delegation from the Board to the Superintendent.
- 2.5.2 Shall not speak or act for the Board except when formally given such authority for specific, time-limited purposes.
- 2.5.3 Are constituted to assist the Board by preparing policy alternatives, recommending possible action to be taken and implications for Board deliberation.
- 2.5.4 Shall be concerned with the whole organization. Committees may make recommendations to the Board regarding policy changes.
- 2.5.5 Shall operate within the Terms of Reference approved by the Board.
- 2.5.6 Standing committees shall be appointed by the Chair annually at the January regular Board meeting.
- 2.5.7 All committees shall report directly to the Board.
- 2.5.8 At the beginning of the second year of each Board's term, the Chair will strike an ad hoc committee to review trustee honourariums and the committee shall bring recommendations to the Board on or before the regular Board meeting in March of that year.

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**Date adopted:** Nov 14/95  
**Revised:** Jun 10/97; Nov 14/00; Oct 14/03; Jan 13/04;  
Dec 12/06; Mar 13/07; Feb 12/08/ Nov 4/08

**Monitoring Frequency:** Annually



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### 2.0 GOVERNANCE

#### 2.5 Role of Board Committees (continued)

2.5.9 Shall include but not be limited to:

i) Standing Policy Committee:

Terms of Reference: The Policy Committee shall draft revisions to existing policies and bylaws, review draft regulations prior to receipt by the board and present all such drafts to the board for its consideration. By board motion, the Policy Committee shall draft new policies and bylaws.

ii) Standing Finance, Facilities and Transportation Committee:

Terms of Reference: The Finance, Facilities and Transportation Committee shall review the district budget and recommend a venue for receiving public input, shall review proposed plans related to school sites and buildings, make recommendations regarding the Annual Capital Budget submission to the Ministry of Education, consider all matters related to community use of school facilities, review levels of service and cost of our busing system, and present all such recommendations to the board for its consideration. The Finance, Facilities and Transportation Committee shall deal with other issues as referred by the board.

iii) Standing Education Committee:

Terms of Reference: The Education Committee shall review and consider the governance of educational issues including curriculum, programs, assessment and student achievement and make recommendations to the board. The Education Committee may, when appropriate, consult with our educational partner-groups on the governance of these issues.