



School District No. 46 (Sunshine Coast)

# Administrative Regulations

## ADMINISTRATION

1510

### FIRST AID

1. Funds for training and retraining staff members in first aid shall be provided in the annual operating budget of the district.
2. First aid kits shall be located in a central, well-marked and accessible area of each building owned and operated by the district. The kits shall be accessible whenever the buildings are in use.
3. The Secretary-Treasurer shall purchase first aid supplies sufficient for the district.
4. Site supervisors shall arrange to have first aid kits checked frequently and replenished as needed.
5. A stretcher shall be available in each school in a marked, accessible location.
6. Each year site supervisors shall inform staff of the location of first aid kits and the stretcher, and the names of members of staff who have first aid certificates.

Page 1 of 1

**Date approved:** January 1996

**Reference:**

**Date revised:**

**Supt. Signature:**