

KES PAC Meeting (Executive Members only)
December 13, 2010

Meeting called to order 7:00 pm by Janice

In Attendance: Ann Skelcher, Janice Nelson, Elaine Lacasse, Petra Helfer, Teresa Fournier and Trustee Jason Scott

1. Final review of proposed budget and treasurers comments

- Hot lunch proceeds to Dec 10th are less than expected...overstating revenues, must adjust
- SES playground move still unresolved - will we see any cash recovery from the disposition of the old structure?
- Ann questioned the status of SES as a community school and the funds it receives from the province for community link programs. SES receives funding for status as such, but where is that funding going now that it is closed? Heather Gordon should meet with PAC to discuss the implications and the transfer of funds and activities (programs at community school, after school care, breakfast programs etc.) that should logically be coming to KES.
- Plaque for the playground recognizing contribution of the Rick Hansen Foundation needs to be purchased. Expenditure should be less than \$200, so okay to proceed.
- Idea of SES applying a credit on KES's account with the SCRd for future field trips won't work as all billings go through SD46. Ann mentioned Lenae has been talking to John Pritchard and they will sort it out.
- Agreed to reduce Hot lunch proceeds to \$600, remove field trip costs, sound system, reduce team uniforms to \$300...bottom line down to +-\$500
- Ann has a bit of a budget and offered to pay for the rhinoskin balls, hockey sticks, and book shelf. THANK YOU!

2. Head lice checks

- All classes have been checked by Elaine and a couple of other parents
- School will organize checks after every major holiday. Ann suggested a split of divisions and a team of 2 individuals assigned to specific divisions. Petra suggested an auto dialer message stressing the importance of parent support and the requirement of the school to be in compliance with district policies. Ann will draft something and provide to us for review.
- Elaine willing to put together a lice awareness package for parents in the new year. She will speak with Michelle about DPAC and their plans

3. Busing

- Review of Liana's draft letter expressing concern regarding busing issues...overcrowding, limited social options.
- We all spoke our two bits and Jason spoke about the busing recommendations and busing more efficiently. SD is not required to provide busing, although they want to be supportive and not offer too many challenges. Contract was renewed last year, so changes have happened.

- All in agreement that letter was acceptable for the most part. Ann asked that the “bus driver yelling” at the kids be re-worded in a more positive tone. Disciplinary action has been taken with those drivers being moved to different routes. Ann said she is hoping to have a discussion with Randy about how to help the drivers deal with “behaviours”.
4. Photographer Renewal for next year
 - All agreed that photos were good and we proceed with renewal
 5. Protocols...we are all moms volunteering our time so please let's make this fun.
 - e. Communication
 - v. We need to figure out a way to communicate better between meetings...suggested electronically, in-between meetings, before meetings etc. Elaine suggested executive meets perhaps 1/2 hour before regularly scheduled meeting to review any issues.
 - vi. Petra suggested Ann reading her reports at the meetings, all in agreement that she present her reports as it gives parents valuable insight into what is going on at the school
 - vii. Teresa suggested committee's only report every other month or if they have anything to report...ultimately shortening meetings
 - viii. Setting agenda's - Janice/Elaine to email about 1 week before the meeting for anybody who wants to be on the agenda.
 - ix. Minutes - Agreed that printed minutes, reports, etc. will be available before meetings for people to review before the start of scheduled meeting time. Ann suggested an auto-dialer message announcing the agenda and minutes now on website for review. Minutes will be emailed to executive, posted on website (barring any technical challenges) and 5 copies printed for meeting.
 - x. Tone of meetings...parents expressing concern over “heavy” nature of meetings and feeling uncomfortable attending. Janice spoke about Ms Wagner speaking about how she felt the staff were being attacked around the busing issue. We are all trying to do the best for our kids and need to come to some agreement so as to encourage more parent involvement in the school.
 - xi. Following Robert's Rule of Order with reduced agenda items should change the tone of the meetings. This will take time...there will be a balance of structure and relaxed atmosphere as people come to be more comfortable with others.

Date of next meeting Tuesday January 11th @ 7pm

Meeting adjourned 21:00